Estd. 1995

MAR AUGUSTHINOSE COLLEGE

Ramapuram Bazar P O, Pala
Kottayam Dist, Kerala-686 576

Affiliated to M G University, Kottayam

U.G.C. [2(f)] Recognized   ISO 9001:2015 Certified   NSDC Training Centre ID:130581

principal@mac.edu.in   www.mac.edu.in   www.maraugusthinosecollege.org

OUR HEAVENLY PATRON

ST. AUGUSTINE

St. Augustine (Nov. 13, 354 - August 28, 430) is one of the greatest thinkers of all times. He is considered by the modern historian Thomas Cahill to be the first medieval man and the last classical man. He stands as an evergreen model of repentence and holiness to every-body especially to the youth.

കോളേജ് ആന്തം

അക്ഷരനഗരി രാമപുരത്തിനു
തിലകക്കുറിയായ് മാറും
വിശുദ്ധ ആഗസ്തീനോസിൻ
പെരുമയുണർത്തും കലാലയം
   ജയ ജയ മാർ ആഗസ്തീനോസ് (3)

കനിവിൻ അക്ഷയചരിതം കേരള
നാടിനു നല്കിയ കുഞ്ഞച്ചൻ
ദേശീയത തൻ ശബ്ദം പ്രഥമത
നദസ്സിലുയർത്തിയ പാറേമ്മാക്കൽ
സാഹിതീയരാം ലളിതാംബികയും
വാര്യരും പിറന്ന മണ്ണിത്
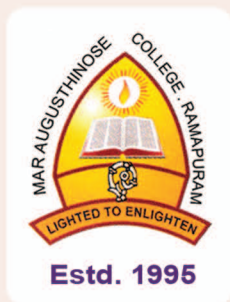കർമ്മധീരമീ പാതയൊരുക്കിയ
മഹാത്മാക്കളെ ഓർക്കാം
   ജയ ജയ മാർ ആഗസ്തീനോസ് (3)

വിജ്ഞാനത്തിൻ വീഥിയിൽ നമുക്ക്
വിജയചരിത്രം തുടരാം
അക്ഷരപ്രഭയാൽ നിറഞ്ഞു നാമിനി
പ്രകാശം സഹജർക്കേകാം
ഒരുമനമായ് നമുക്ക് ഉണരാം
ഒരുമയോടൊന്നായ് മുന്നേറാം
   ജയ ജയ മാർ ആഗസ്തീനോസ്

Lyrics : Fr. Joseph Alancheril
Music : Fr. James Vennayippallil

HAND BOOK 2023 - 24

Founded in 1995

The College coat of arms suggests the intellectal and moral pursuit the college assigns to itself. The motto 'lighted to enlitghten' explains the ultimate purpose of education where, a student sated with the light of wisdom, goes out to enkindle hearts of others.

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Principal	-	04822 - 261440
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St. Paul's Boys' Hostel	-	9447809396
Carmel Jyothi Girls' Hostel	-	9778292800
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website : www.mac.edu.in | www.maraugusthinosecollege.org
email : principal@mac.edu.in

MAR AUGUSTHINOSE COLLEGE
RAMAPURAM

🎯 VISION

To create a centre of excellence, a beacon of light where visionary professionals and entrepreneurs with innovation and leadership are moulded for an equitable global society.

👁 MISSION

To be centre of knowledge dissemination, fostering scientific temper coupled with professionalism through innovative and flexible learning opportunities.
To be a centre of excellence by creating holistic citizens inculcated with ethical, moral and social values.
To mould an academic ambience, cultivating a culture of quality mellowed by homely interpersonal interactions. To be an Alma Mater in words and deeds.

🤝 CORE VALUES

Scientific temper
social commitment
Integrity
"Social cmmitment with scientific temper and Integrity"

HIS HOLINESS POPE FRANCIS

H.B. MAR GEORGE CARDINAL ALENCHERRY
Major Archbishop of Syro Malabar Major Episcopal Church

Our Patron

Founder Patron

His Excellency
Mar Joseph Kallarangatt
Bishop of Palai

His Excellency
Mar Joseph Pallickaparampil
Bishop Emiritus

Very Rev. Dr. George Varghese Njarakkunnel
Manager

Dr. Joy Jacob
Principal

Rev. Fr. Joseph Alencheril
Vice Principal

Smt. Siji Jacob
Vice Principal

Sri. Rajeev Joseph
Administrative Officer

Sri. Prakash Joseph
Administrative Executive

PERSONAL RECORD

Name   : _____

Programme of Study : _____

Class No   : _____

PRN   : _____

Residential Address : _____

Phone Number   : _____

E-mail   : _____

Temporary Address : _____

Hostel/ Paying Guest : _____

If yes, address of the
same & Phone No.   : _____

Guardian's Name with
Address & Phone No. : _____

_____

Blood Group   : _____

Contact Telephone Numbers : _____

Father's Name   : _____

Occupation   : _____

Office Address   : _____

Mobile No.   : _____

Mother's Name   : _____

Occupation   : _____

Office Address   : _____

Mobile No.   : _____

Please Note:

The hand book is a permanent record. Students should bring this hand book everyday to the college. If the hand book is lost, another copy should be obtained on payment of Rs. 100/- and all the entries should be re entered in it.

CONTENTS

Mar Augusthinose College, Ramapuram
A brief Account

Mar Augusthinose College, Ramapuram, a UGC recognized 2(f), ISO 9001:2015 certified and Minority institution, founded in 1995 belongs to a network of education institutes founded and operated by the Eparchy of Pala, a Catholic Diocese which runs half a dozen Colleges and over 154 Schools.

Ramapuram, a land divinely hallowed by St. Augustine, its Patron, the author of Varthamana Pusthakom Paremmakkal Governador, Blessed Kunjachan and permeated by the presence of literary doyens like Ramapurathu Warrior and Smt. Lalithambika Antherjanam, Ramapuram had always vibrated with cultural and educational enterprises. St. Augustine's Forane Church has been an icon that spearheaded the academic and cultural activities of the locale by founding 4 Schools as early as in the 19 century. Yet the people of Ramapuram had to depend on colleges elsewhere for higher education. The dream of transforming Ramapuram to an Educational Hub had been always fondly cherished by the people. The right ambience and occasion for founding a college at Ramapuram dawned in 1995 when the state Government decided to extend the higher education horizon to unaided spheres too. The great visionaries H.E. Mar Joseph Pallickaparampil and Rev. Fr. Augustine Perumattam, the then Vicar of St. Augustine's Forane Church after much deliberations and prayers decided to establish a college in Self Financing Stream at Ramapuram in 1995. In founding the college, the founders had in their minds the glorious task of dispelling darkness and spreading the light of true wisdom all around irrespective of caste, creed, language or religion. Strictly adhering to and holding fast to its Vision and Mission, the college and the Core Values, the college today is a leading centre of academic excellence, a knowledge hub where words come out from the depth of truth; where tireless striving stretches its arms towards perfection; where the clear stream of reason has not lost its way into the dreary desert sand of dead habit; where the mind is led forward into ever-widening thought and action. The college has made every effort to be compassionate and sensitive to the marginalized and the people in need. This has been always the unique character of Mar Augusthinose where the

mind is adorned with rich lore and each tutored faculty's yearning is sated and taught to seek more. Mar Augusthinose College, since its inception in 1995, focuses on utilizing this historic opportunity of expansion for deepening excellence and achieving equal access to quality higher education.

Located at Ramapuram, in the premises of a Forane church with stupendous and unique architectural splendour, Mar Augusthinose College shines as a beacon of light, radiating the benign grace of the Holy Mother and St. Augustine. Mar Augusthinose College has always been the guiding star fashioning the young minds in noble and gentle disciplines. The college is currently guided by H.E. Mar Joseph Kallarangattu as patron, Rev. Dr. George Varghese Njarakunnel, Manager, Dr. Joy Jacob, Principal, Rev. Fr. Joseph Alencheril and Ms. Siji Jacob, Vice Principals, Mr. Rajeev Joseph, Administrative Officer and Mr. Prakash Joseph, Administrative Executive.

From a humble beginning in 1995, under the patronage of Rev. Fr. Augustine Perumattam the college today has grown to enviable heights having 7 UG courses, 7 PG courses, Thirteen Value Added Courses and a number of Certificate courses with a strength of 1602 Students, 85 Teachers and 24 Non-Teaching staff. The college offers training in GD, interview skills, personality development programmes placement and career training etc. Within the short span of its founding, the college bagged 98 University Ranks and 4000 students were placed in various MNCs and other sectors through campus recruitment. Mar Augusthinose College today is the most sought-after college in Kerala. Mar Augusthinose has always stood above the rest in her approach to education and in its pedagogies. The ways we teach and the ways our students learn are unique and creative. Constantly we never hesitate to look into our deficiencies and transform us to effective agents of social change. Mar Augusthinose has substantially contributed to the process of national development providing quality education and thereby enabling the young to become globally competent. Never content with what we are today, we continue our march towards excellence with new vigor and enthusiasm.

DOWN THE MEMORY LANE

1994 September 11 - The Palli Yogam decides to begin a Self Finance College. The meeting was led by the Vicar Fr. Augustine Perumattam.

1995 June - M. G. University Syndicate visits the campus.

1995 June 1 - Dr. P. J. Sebastian Pampackal took charge as Principal.

1995 June 7 - College Motto 'Lighted to Enlighten' was coined by Rev. Dr. Jacob Vellaringattu. Sri. Kurian Kattakkayam's design of college emblem was approved.

1995 July 31 - College starts its function in the class rooms of St. Augustine's H. S. Classes begins at MAC. B Com, BCA, BBA & B Sc Electronics courses begins.

1995 August 15 - The Palliyogam approved the decision to build a new block for class rooms

1995 November 4 - The functioning of the college was officially inaugurated by Bishop Mar Joseph Pallickaparampil.

1996 December 30 - 'SCEINTEK 97' Science exhibition started in the college lasted till 1997 Jan 5th.

1996 May 5, Foundation stone laid for St. Pauls Hostel for boys.

1997 July 20 - Rev. Fr. Cyriac Kunnel blessed the ground floor of St. Paul's hostel.

1999 March 20 - The 'Palliyogam' decides to build a new Administrative block for the college.

2000 March 20 - Rev. Fr. Cyriac Kunnel laid the foundation stone of the new Administrative block.

2001 October 5 - St. Paul's Hostel building work completed Bishop Mar Joseph Pallickaparampil blessed the Hostel and Chapel.

2001 July - P G Programmes begins

2003 January 3 - The College was officially inaugurated by Mr. A. K. Antony, the Chief Minister of Kerala and Mar Joseph Pallickaparampil presided the meeting. H.E. Mr. M.M. Jacob (Governor of Meghalaya), Sri.K. M. Mani (Hon. Minister for Revenue

and Law), Sri. Nalakathu Sooppy (Hon. Minister of Education) were present.

2012 February 27 – Prof. (Dr.) V. N. Rajasekharan Pillai inaugurated the functions of National Science day celebrated by Electronics and Biotechnology departments.

2012 June 13 - Value Education Class proposed by Fr. Joseph Alencheril was officially approved and the classes started under his guidance and co-ordination.

2012 June 21 - Started M A English PG Programme and an additional batch for BBA with 12 and 50 seats respectively.

2012 November 26 - Dr. A.P.J. Abdul Kalam, the former President of India visited the college. His Excellency Bishop Mar Joseph Kallarangattu, Sri. K. M. Mani Minister for Finance and Law and Dr. M. M Jacob (Former Governor of Meghalaya) joined the meeting.

2012 December 14 - Dr. P. K. Michael Tharakan (VC, Kannur University) address the Parents Teachers Meeting.

2013 February 22 – Sri. Perumbadavam Sreedharan, the Chairman of Kerala Sahithya Academy visited the college and inaugurated Arts Day Celebrations.

2013 November 19 - Mr. Nikhil Kumar (Kerala Governor) visited the college in connection with the Sathabhishekam of Mr M. M. Jacob (Former Meghalaya Governor).

2014 March 06 - Cardinal Baselios Cleemis Catholicose Bava inaugurated the Merit Day.

2014 July 14 - Smt. Sheela Deekshith (Kerala Governor) came to the college and inaugurated the new comer's day.

2014 September 01 - Dr. Joseph V.A. (MD & CEO of South Indian Bank) inaugurated the Mega Recruitment drive.

2015 February 02 - Dr. Babu Sebastian (VC MG University) inaugurated the PG Student's Seminar.

2015 September 15 - Dr. Sunny Sebastian (VC, Haridev Joshi University, Jaipur) inaugurated the Mass Communication Seminar.

2016 July 23 - H.E. Mar George Antonysamy visited the College.

2017   February 18 - H.E. Justice Kurian Joseph (Judge, Supreme Court) inaugurated the Merit Day celebration.

2017   June 29 - Dr. Thomas John Mampara (Controller of Exam MGU) inaugurated the opening day of 2017.

2018   July 18 - Smt. Valsamma Karunakaran (JR MGU) inaugurated the opening day 2018.

2018   Oct. 26 - Sri. Rajat Thomas (Vishwa Yuvak Kendra Delhi) inaugurated Management Programmes.

2020   February 03 - Dayabai renowed social worker and reformist inaugurated the Social outreach programme of MSW Students.

2020   March 30 - Principal Dr. Joseph V. J. FCA retired.

2020   April 1 - Dr. Joy Jacob MA, M. Phil, Ph.D. takes college as Principal.

2020   June 01 - In the 25th year of its inception an anthem for the college is prepared and it was officially released. The Lyrics were written by Fr. Joseph Alencheril, the Vice Principal and the Music by (Late) Fr. James Vennayappilly.

2020   June 10 - The newly prepared Preekshabhavan, Vice Principal office and electronics lab were blessed by the Manager Rev. Dr. George Varghese Njarakunnel.

2021   March ISO 9001-2015 Certification

2021   June 15 - College got Recognition from UGC under 2(f) of UGC Act 1956

2021   October 28 &29, National Seminar on "Teaching, learning and Evaluation'

2022   June 17, National Seminar on "National Education Policy".

2023   June 29, 30 - National Seminar on "Chat GPT"

AT THE HELM IN THE PAST

PATRON

Mar Joseph Pallickaparampil (1995-2004)

OUR MANAGERS

1. Rev. Fr. Augustine Perumattom : 1995 - 1996
2. Rev. Fr. Cyriac Kunnel : 1996 - 2004
3. Rev. Fr. Mathew Narivelil : 2004 - 2009
4. Rev. Dr. George Njarakunnel : 2009 - 2019

OUR PRINCIPALS

1. Dr. P. J. Sebastian (Late) : 1995 - 1998
2. Prof. Mathew T. Matheickal : 1998 - 2001
3. Dr. Joseph V. J. : 2001 - 2020

OUR VICE PRINCIPALS

1. Sri. K. M. Thomas Koyippally : 1996 - 2010

GOVERNING BODY

Trust Members

Msgr. Joseph Maleparampil
(Syncellus in charge of Self-Financing College of Pala Diocese)

Rev. Dr. George Varghese Njarakunnel (Chairman of the Trust)

Rev. Dr. Joseph Kuttiankal (Chancellor, Diocese of Pala)

Dr. Baby Joseph Arackaparampil (Secretary & Treasurer)

Sri. K. M. Thomas Koyippally

Prof. Philomina Jose Karippakkudiyil

Sri. Thomas A. Madappattu

Adv. Vincent Kurishummoottil

COLLEGE COUNCIL

Dr. Joy Jacob	Principal
Rev. Fr. Joseph Alencheril	Vice Principal
Ms. Siji Jacob	Vice Principal and Staff Secretary
Mr. Rajeev Joseph	Administrative Officer & PRO
Mr. Prakash Joseph	Administrative Executive & HOD Dept. of Computer Science
Mr. Sunil K. Joseph	IQAC Coordinator (Special Invitee)
Mr. Jose Joseph	HOD Dept. of Commerce
Mr. Jobin P. Mathew	HOD Dept. of English
Ms. Linsy Antony	HOD Dept. of Management
Mr. Abhilash V	HOD Dept. of Electronics
Dr. Sajesh Kumar N K	HOD Dept. of Biotechnology
Mr. Siju Thomas	HOD Dept. of Social Science
Ms. Suvarna Mathew	HOD Dept. of Mathematics
Ms. Carolin Joseph	Elected Member
Mr. Arun K. Abraham	Elected Member
Ms. Sheena John	Elected Member

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Mr. Thomson K. Augustine	9447365889	thomson@mac.edu.in
Mr. Baby Augustine	9744951444	baby@mac.edu.in
Mr. Santhosh Mathew	9447917841	santhosh@mac.edu.in
Mr. Thomas Augustine	8848363148	thomas@mac.edu.in
Mr. Jijo George	9496722719	jijo@mac.edu.in

Ms. Sonia Augustine	9497663678	sonia@mac.edu.in
Mr. Libin Benny Chackochan	9539742554	libinbennychackochan@mac.edu.in
Ms. Feba Mathew	9447132951	febamathew@mac.edu.in
SUPPORTING STAFF		
Ms. Philomina Joseph	9605101703	
Ms. Mary Jose	9656153314	
Mr. Joseph K. Augustine	9544493040	
Ms. Viji Raju	9605516107	
Ms. Reena Binoy	9497223196	

LIST OF CLASS TEACHERS

DEPARTMENT OF BIOTECHNOLOGY

Batch	Teacher in Charge	Phone
BSc Biotechnology 2021 Admission	Ms. Anju George	9656957016
BSc Biotechnology 2022 Admission	Ms. Rathi C. R.	9207720011
BSc Biotechnology 2023 Admission	Ms. Dona Maria John	9961081950
MSc Biotechnology 2022 Admission	Ms. Manesh Mathew	7012200496
MSc Biotechnology 2023 Admission	Mr. Jiby John Mathew	9447809491

DEPARTMENT OF COMMERCE

Batch	Teacher in Charge	Phone
BCom 2021 Admission A	Ms. Dimbile Jacob P.	9495213031
BCom 2021 Admission B	Ms, Kala S.	9496804586
BCom 2021 Admission C	Mr. Siju Mathew	9847140246
BCom 2022 Admission A	Ms. Jain James	9645226789
BCom 2022 Admission B	Mr. Jithin Robin	9995795181
BCom 2022 Admission C	Mr. Georgekutty Sebastian	9846129231
BCom 2023 Admission Co-operation	Ms. Linda Baby	7736701478
BCom 2023 Admission Finance and Taxation	Ms. Ann Mary John	9495562817
MCom 2022 Admission	Mr. Sumesh C.N.	9447488879
MCom 2023 Admission	Ms. MintuBabu	8281086723

DEPARTMENT OF COMPUTER SCIENCE		
Batch	**Teacher in Charge**	**Phone**
BCA 2020 Admission A	Ms. MariaJocob	9400751586
BCA 2020 Admission B	Mr. ArchanaGopinath	9495955010
BCA 2021 Admission A	Ms. Rekha Claris Joseph	9605099364
BCA 2021 Admission B	Mr. ShibuKallarackal	9446375272
BCA 2022 Admission A	Ms.Anett Joseph	9539681494
BCA 2022 Admission B	Meenu Elizabeth	9400250731
MSc Computer Science 2022 Admission	Ms. Lintu George	9400702191
MSc Computer Science 2023 Admission	Mr. Shan Augustine	9946715826
DEPARTMENT OF ELECTRONICS		
Batch	**Teacher in Charge**	**Phone**
BSc Electronics 2021 Admission	Ms. Regina Sebastian	9447800717
BSc Electronics 2022 Admission	Mr. Kishore	9946715717
BSc Electronics 2023 Admission	Ms. Jomy Joseph	9446042791
MSc Electronics 2022 Admission	Mr. Vineeth Kumar V.	9447141325
MSc Electronics 2023 Admission	Ms. Jasmin Antony	9961697858
DEPARTMENT OF SOCIAL WORK		
Batch	**Teacher in Charge**	**Phone**
MSW 2022 Admission	Ms. Sandra Antony	9447835106
MSW 2023 Admission	Ms. Jinu Joseph	8606681980

DEPARTMENT OF ENGLISH		
Batch	**Teacher in Charge**	**Phone**
BA English 2021 Admission	Ms. Besty Sebastian	9497511686
BA English 2022 Admission	Ms. Sheeba Thomas	9961020407
BA English 2023 Admission	Ms. Tracy John	9447068090
MA English 2022 Admission	Ms. Christy Rose Joseph	7025987367
MA English 2023 Admission	Ms. Sharon Mathew	8301067531
DEPARTMENT OF MANAGEMENT STUDIES		
Batch	**Teacher in Charge**	**Phone**
BBA 2021 Admission A	Ms. Dhanya S. Namboodhiri	9495956207
BBA 2021 Admission B	Ms. Linsy Antony	9946716581
BBA 2022 Admission A	Ms. Tinu Maria Thomas	9447810519
BBA 2022 Admission B	Ms. Rinz Roy	9446126987
BBA 2023 Admission A	Rev. Dr. Bobby John,	9447876239
BBA 2023 Admission B	Mr. Roy George	9446608740
MA HRM 2022 Admission	Ms. Remya K. M.	9544539323
MA HRM 2023 Admission	Mr. Binu George	9495188823

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

To monitor standards of the higher educational institutions the UGC has established the National Assessment and Accreditation Council (NAAC) as an autonomous body, under section ii (ccc) of its Act in September 1994. Internal Quality Assurance Cell is conceived as a mechanism to build and ensure a quality culture at the institutional level.

Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

IQAC MEMBERS LIST

Chairman	:	Dr Joy Jacob, Principal
Teaching Faculty Representatives	:	Kishore, Dept. of Electronics
		Jiby John Mathew, Dept. of Biotechnology
		Rekha Claris, Dept. of Computer Science
		Georgekutty Sebastian, Dept. of Commerce
Management Representatives	:	Dr. Baby Joseph
Administrative Representative	:	Rajeev Joseph
Students Representative	:	Deepa George
Local Community Representative	:	Manoj C George
Alumni Representative	:	Sanju Thomas Nedumkunnel
Industry Representative	:	Sony J Antony, MD Viswas Group
IQAC Coordinator	:	Sunil K Joseph, Dept. of Computer Science

GENERAL RULES AND REGULATIONS

Every student admitted to MAC shall adhere strictly to the following guideless and rules to maintain discipline and standard code of conduct.

1. Students of Mar Augusthinose college are expected to report at the college sufficiently early for the classes, on reaching the college, they shall go to their respective class rooms or library and engage themselves in academic activity. They should not wander about the college or talk loudly disturbing others.

2. Every morning we begin our work with a Prayer song and end with the National Anthem. Staff and students shall come to attention when the song begins and keep standing till the end. Staff and students are expected to be in their classes before the prayer song begins.

3. Students are expected to stand when the teacher enters the classroom and wish him/her and remain standing till the teacher allow the students to sit down Rise again and say "Thank You sir/ mam when the teacher leaves the class room.

4. No student shall enter or leave the class room when the session is on without the permission of the teacher.

5. Consumption of alcohol, drugs, tobacco etc. is strictly prohibited in the campus and in hostels. Any student found using such banned things shall be summarily dismissed from the college without enquiry.

6. Students are expected to spend their free hours in the library or study in their respective class rooms. They shall not loiter along the corridors or engage in noisy conversations that may disrupt the smooth working of the college.

7. Howling or hooting is not allowed within the campus

8. Students shall not enter class rooms other than his /her own without prior permission of the Principal/Vice Principal during class time or intervals.

9. Disfiguring the walls, doors, windows, furniture, vehicles and other such things with graffiti, engravings etc is punishable with a fine that will duly be deducted from the Caution deposit of the guilty.

10. Students shall dress modestly and becomingly of a student. They shall wear the prescribed Uniform and ID card on all working days including special classes and examinations.

11. Hair style should be becoming of a gentleman. Therefore, no male students shall enter the college with haircut, cropped or grown long in the new gen way.

12. Any student who is persistently insubordinate, repeatedly or wilfully mischievous, or found of guilty of malpractice or fraud-ulence in examination or who in the opinion of the principal, is likely to have an unwholesome influence on his fellow students shall be removed from the rolls. The removal shall be with either permanent or temporary depending on the gravity of the crime.

13. Students shall not leave the college campus any time in be-tween 09.30 a.m. to 12.30 pm and 1.15 p.m. to 3.15 pm without the permission of the Principal.

14. Mobile Phones and Cameras are not permitted inside the Cam-pus. Students found with either of it will be punished with fine.

15. Students who are involved in any criminal offence will be removed from the rolls of the college instantly.

16. Political activism is strictly banned in the campus. Students are forbidden from organizing or attending political meetings. Viola-tions of this rule will be treated as a serious act of discipline.

17. Photography within the campus is prohibited.

18. Students are not permitted to bring their vehicles into the campus at any occasion. The vehicles should be parked only at the allotted space.

19. Students who are charged with criminal offences or are under suspension will not be permitted to enter the premises of the college without the permission of the Principal.

20. Use of social media for damaging the reputation of the College, staff or anyone connected to the college will be treated as CIBER Crime and the matter will be stringently dealt with.

21. The Principal shall have the power to declare holiday for the college if he is satisfied that peaceful academic functioning of the college cannot be carried out.

22. No student shall stay in the campus after 4 pm without permission.

Student shall seek prior permission of the Principal:

☐ To conduct meetings in the College buildings or anywhere in the College premises

☐ To use Megaphone, loudspeakers etc. and posters, banners or boards to be put up on the campus.

☐ To publish matters in Newspapers, Magazines, Journals or Social media in the name of the College.

☐ Students who do not adhere to the rules will be punished.

ATTENDANCE

1. Attendance will be marked at the beginning of each period by the teacher engaging the class. Late comers may be given or refused attendance for the period or marked late at the discretion of the teacher engaging the class. If a student is absent for one hour, it will be treated as absence for half a day and if his absence is for two or more hours will be treated as absent for the whole day.

2. A student absenting himself from the college even for a day should submit leave application to the principal duly countersigned by the parent, HoD and class teacher immediately after the return from his/her absence

3. A student absenting himself without leave for more than ten consecutive days will his name removed from the rolls and he may be readmitted on payment of college dues in any.

4. Duty leave for physical education may be permitted. However, the maximum numbers of duties leave for sports and other such events are limited to 10% of the total number of working days.

5. Students having a minimum of 75% attendance only shall be permitted to register for the University Examination. Condo nation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds only at the recommendation of the Principal. Principal has the discretion to recommend or not to recommend a student for condonation. Those students who are not eligible for condonation can repeat the semester along with the next batch after obtaining readmission.

IDENTITY CARD AND UNIFORM

At the time of admission, the student will be provided with an identity card. The student must affix his/her signature on the card and get it attested by the Principal. Students are expected to carry the Identity cards with them while in the campus and produce them on demand for inspection by any member of the staff. Students coming without wearing ID cards will be fined Rs. 100/-. If the card is lost a duplicate card can be obtained on payment of Rs. 100/-.

Students should wear the prescribed uniform on all working days. This is to maintain discipline and instil a spirit of equality among them. Students coming without wearing Uniforms will be fined Rs.100/-

RESIDENCE OF STUDENTS

1. Students who do not live with their guardians should as a rule, reside in the college hostel local guardians or approved lodges. All female students who do not live with their parents are expected to reside in women's hostel. The warden shall be the sole authority in the management and day today administration of the hostel. She/he is appointed by the Manager, and all matters connected with the hostel will be dealt with by the warden and appeals may be made only to the Manager. They can however reside with their local guardians with the permission of the Manager.

2. Students who want to live in lodges must get the permission of the Principal before any lodge is chosen.

3. Students shall submit to the college office, in the prescribed form obtainable in the office, complete information regarding their residence.

4. Any subsequent change in residence can be made only with the written permission of the Principal. A boarder who absents himself/herself from the classes without Bonafede reasons shall be asked to quit the hostel.

5. There are separate hostels for men and women. St. Paul's Hostel managed directly by the church is exclusively for men and Carmel Jyothi Hostel is run by Carmelite Sisters, accommodates only women. Dismissal from the hostel for grave misconduct will entail similar punishment in the college and punishment in the college for misconduct of boarders will entail similar punishment in the hostel also.

6. Students who reside in the college hostel are not permitted to contest in the college union election.

MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT RULES - 2005

1. Title

These rules shall be known as Mahatma Gandhi University Students' Code of Conduct Rules 2005. It shall come into force with immediate effect.

2. Object

These rules are framed with a view to maintaining and enforcing good conduct inside the class rooms and campus in the affiliated colleges, Departments of teaching and Research and self-financing schools of the Mahatma Gandhi University.

3. Application

These rules shall be applicable to all the affiliated colleges under the University, University departments of teaching and research and self-financing schools of the University.

4. Definitions

1. College: - means a college as defined in Section 2(2) and Section 2(7) of the Mahatma Gandhi University Act, 1985.

2. Vice Chancellor: - means the Vice Chancellor of the Mahatma Gandhi University.

3. Student's Grievance Redressal Committee: - Student's Grievance Redressal Committee constituted as per Rule 8 of these Rules.

4. Student: - means a part- time or full- time student as defined in Section 2(26) of Mahatma Gandhi University Act, 1985.

5. Principal: - means Head of College as defined in Section 2(16) of the Mahatma Gandhi University Act, 1985.

6. Political Activity: - Political Activity means any act, activity or conduct by any student in a college by which political ideologies of any political party recognized by the Election Commission are preached, professed, imparted or disseminated by speeches, visible representation or other means of communication, whatsoever. In case of definitions not mentioned above, the definitions in the University Act and Statutes shall prevail.

PROHIBITION ON POLITICAL ACTIVITY INSIDE THE CAMPUS

A. No student of a college shall get himself involved in any political activity by himself or any other activity carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.

B. Taking part in any political activity by organizing students or to cause gathering inside the college campus for the purpose of doing any activity as defined in Rule 4(6) shall constitute serious in-

discipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.

C. It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.

D. No student of the college shall stage or indulge in any activity like Dharna, Gherao, or obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.

E. No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or cause disturbance and nuisance to the normal functioning of the institution. These activities shall be treated as misconduct.

PROCEDURE FOR IMPOSITION OF PUNISHMENT

1. The Principal of the college shall be the disciplinary authority in respect of the students in the college.

2. If, it comes to the notice of the Principal that a student or a class or group of students have committed misconduct as referred to in Rule 5 above and that the Principal is convinced that there is prima facie reason in the allegation against the delinquent students, he shall immediately pass an order suspending the student/ students from the college. iii. If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council the Principal shall appoint a competent teacher/ teacher to enquire into the matter and to submit the report immediately.

3. The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as the person against whom the allegations of delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties concerned and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit, including the imposition of the following punishments.

      a. Imposition of fine.

      b. Issuance of compulsory transfer certificate.

      c. Dismissal from the college

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

PROHIBITION OF DAMAGE TO PROPERTY

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls, in connection with any activity. They shall not damage or destroy any furniture, equipment and other materials inside the college campus. In the event of any student indulging in any such activity, a fine shall be imposed on him, which is to be fixed by the Principal of the College after evaluating the extent and magnitude of the damage so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

HIGH COURT ORDER PROHIBITING CAMPUS POLITICS

The Honourable High Court of Kerala has declared in the Mar Augusthinose College, Ramapuram Case Judgement dated 26-05- 2003, that the educational institution has the right to prohibit political activities on the campus and forbid students from organizing or attending meetings other than the official ones within the College campus. The relevant part of Judgment is quoted below.

We are of the view that guideline (9) banning political activities within the campus and forbidding the students from organizing or attending meetings other than the official ones with the campus is not designed to prohibit any of the fundamental rights of the students guaranteed under Article 19 (1) (a) or 19 (1) (c). It is not a total prohibition of any fundamental right, but only a reasonable restriction confined to college campus and the code of conduct cannot be flouted in the name of any other freedom or the rights guaranteed under Article 19 (1) (a) or 19 (1) (c). Once students are admitted to an educational institution they are bound by the code of conduct laid down by he educational institutions through the prospectus or College calendar and it is implicit that they should observe the code of conduct necessary for the proper administration and management of the institution. Restrictions are only reasonable and designed to promote discipline in the educational institution so that the objectives of the educational institution could be achieved and the wisdom of laying down those restrictions cannot be challenged by the student after getting admitted to the educational institution. The right to admission not being absolute there could be regulatory measures for ensuring educational standards and maintaining excellence in education. Rules and made for maintaining discipline in the educational institution which is applicable equally to the management, teaching staff, non-teaching staff and the student community as a whole for its proper functioning. Clause 9 of the General Discipline laid down by Mar Augusthinose College, Ramapuram does not violate Article 19 (1) (a) or 19 (1) (c) of the Constitution of India and therefore liable to be upheld. In other words, those restrictions are for the proper functioning of the educational institution itself.

Election to the College Union is conducted on the parliamentary mode as per Para 6.2.4 of the J. M. Lyngdoh Commission Report and order passed by the Supreme Court of Indian in SLP No. 24295/2004. The college Union comprises a Students' general council and an executive. All students are members of the general council. To conduct the election to the Executive Council, an electoral council, an electoral council consisting of two elected representatives (1 Boy& 1 Girl) from each class will be formed. The electoral council will elect the executive committee consisting of the following office bearers: Chairman/person, Vice Chairman/chairperson, General Secretary, University Union Councillors (2), Magazine Editor and the Arts Club Secretary.

The college reserves the right to conduct the election to the College Union on any date which the college deems suitable for such an election as per the order of the High Court of Kerala.

THE COLLEGE LIBRARY

A. Working Hours

The library will be open from 9.00 a.m. to 4.00 p.m. on all days except Sundays and other College holidays. The issue/return counter works only up to 3.30 p.m. Saturdays will be maintenance days and no book will be issued/returned on those days.

B. General Rules

1. Students entering the Reading Room should produce their identity cards at the entrance on demand.

2. Personal articles like books, umbrellas, bags etc. should be kept at the entrance at places assigned for the purpose, before entering the library.

3. Strict silence should be observed in and around the Library.

4. Magazines and papers should not be removed from their places on the tables and stands. No mechanical reproduction or tracing of materials shall be made without the permission of the librarian.

5. Books of reference illustrated and rare books, special books, multi volume collections, serial publications and periodicals will not be issued out. However, these may be consulted within the library after making necessary entries in the reference register.

6. Members of the staff may borrow books after making the necessary entries and signing in the issue registers. Teachers may keep text books with them for the whole academic year. Other books (not more than 10 at a time at any rate) may be kept up to 30 days. However, all books borrowed from the library should be returned before 31st March every year.

C. Borrower Cards

Books are issued to students on borrower cards. Degree students will be issued 4 Cards each and P. G. students 5. As a rule, only one book will be issued on a single card. The reader must surrender his/ her card when a book is issued and take back the card when the book is returned. 1st year / semester students should apply for Borrower Cards in the prescribed form (available in the library) within 30 days of their admission. Tickets are issued for the duration of the course. On completion of the course, students should return their library cards by the dates fixed for the purpose, Borrower cards are not transferable. Students should submit in writing to the librarian, if their library card is lost. To replace a lost card a duplicate may be issued on payment of a penalty of Rs.50.

D. How to Borrow a Book

Students may refer to the catalogue, identify the books, and leave the details with the librarian, before 11 Am on all working days. The books can be collected from the librarian in the afternoon, on production of the identity cards. Before leaving the counter, the borrowers shall point out to the Librarian any damage or mutilation of the books they are taking. The Librarian will then make the necessary entries in the book and put his/her initials.

E. Returning the Book

It is the duty of the librarian and his staff to examine the books when they are returned by the borrowers. If mutilation, over writing removal of pages, or any damage detected, the librarian can take immediate action. The loan period is 14 days. But in special circumstances the Librarian can call back any book at any time from a reader, even

if the period of loan has not expired. Books issued will not be re-newed. However, if there is no demand from any other person, the book may be reissued after it is returned. Delay in retuning a book after the due date will entail a fine of one rupee per day (Rounded to the next rupee in case of fraction of a rupee), of delay for each volume.

F. Damage to the Books

Borrowers will be responsible for the loss of or damage to the books taken out by them. Marking on books with pencil or ink, soiling them, causing defacement to pages or binding, underlining, writing re-marks, etc. on pages, folding or tearing off pages, etc. will be held as serious charges. If a book belonging to a set or series is lost or damaged and a new volume is not separately available, the user will be required to replace the whole set or series. The dam-aged set or series may be returned to the person after making the re-placement. If a book is lost, it should be reported to the librarian immediately. He/she will decide if the book is to be replaced or paid for. If a book is not returned within one month after the due date, it will be considered lost. No member will be allowed to borrow books until the dues, if any, are cleared. If after the payment of the cost, a book lost or missing is recovered the library will not accept it. Books taken for reference/consultation need not be put back on the shelves by the readers themselves but may be handed over to the Assistant-in-charge.

All library arrears should be cleared by the students before they receive their Hall Tickets for University Examinations or before obtaining the T.C., in case they leave the college before the comple-tion of the course.

CONDUCT CERTIFICATE AND TRANSFER CERTIFICATE

1. Application for Conduct Certificate and Transfer Certificate should be given as soon as possible after the student leaves the College.

2. No student who has previously studied in any recognized school or college shall be admitted to the College unless she presents a Transfer Certificate.

3. Ordinarily a notice of 24 hours is necessary to issue a Certificate.

4. Application in the prescribed format should be given to the office in order to obtain the Transfer Certificate.

TRANSCRIPT AND LETTER OF RECOMMENDATION

Transcripts and letter of recommendation may be issued from the College, provided an application is given. A notice of three days is necessary for issuing Transcripts and letter of recommendation. A moderate fee will be levied.

FEE PAYMENT SCHEDULE

UG PROGRAMMES	
First Semester	At the time of Admission
Even Semesters (2, 4 & 6)	Without fine on or before January 5 With fine ₹10/- on or before January 15 With fine ₹50/- on or before January 31
Odd Semesters (3 & 5)	Without fine on or before June 15 With fine ₹10/- on or before June 30 With fine ₹50/- on or before July 15
PG PROGRAMMES	
First Semester	At the time of Admission
Even Semesters (2 & 4)	Without fine on or before January 30 With fine ₹10/- on or before February 10 With fine ₹50/- on or before February 28
Odd Semester (3)	Without fine on or before June 15 With fine ₹10/- on or before June 30 With fine ₹50/- on or before July 10

Students who remit the semester fees later than the above dates will be charged ₹500/- as fine.

ACADEMIC PROGRAMMES

REGULAR UNDER GRADUATE PROGRAMMES

Choice Based Credit and Semester (CBCS) System is followed for all the UG Programmes

Programme	Model	Eligibility
B Com. Finance and Taxation	I	Plus 2 or equivalent (45% marks essential for students other than Commerce)
B Com. Co-operation	I	Plus 2 or equivalent (45% marks essential for students other than Commerce)
BA English literature and communication studies (Double Main)	III	Plus 2 or equivalent (45% marks essential for students other than Commerce)
BBA	III	Plus 2 or equivalent
BCA	III	Plus 2 Science or equivalent with Maths / Computer Science or Informatics Practice as optional.
BSc Biotechnology	III	Plus 2 Science or equivalent with Biology as one of the optional Subjects.
BSc Electronics	III	Plus 2 Science or equivalent with Physics, Chemistry & Mathematics

REGULAR POST GRADUATE PROGRAMMES

Programme	Eligibility
MA English	50% marks in part I English in BSc/BA or BA English with 45%.
MA HRM	Graduates with not less than 50% marks in the aggregate (in all parts of exam) for arts and Commerce and 55% marks in the aggregate for all other degrees or 50% marks in the aggregate for master's degree examination.
MCom Finance & Taxation	Graduation in Commerce / BBA / BBM with not less than 45% marks in the Part III (Main / Core + subsidiaries / Complementary.
MSc Biotechnology	MSc Biotechnology: Degree in Chemistry, Biochemistry, Biophysics, Zoology, Biotechnology, Botany, Plant Biology, Microbiology, with a minimum 45% aggregate marks in the concerned subjects of any recognized university.
MSc Computer Science	BSc Degree with Maths/ Computer Science /Electronics as one of the subjects (Main or sub) or BCA/BTech Degree with not less than 50% marks in optional subjects.
MSc Electronics	MSc Electronics: BSc in Electronics, Electronics with Computer Hardware, Computer Science, Computer Application, Physics with instrumentation, Electronics equipment and maintenance, Computer maintenance and Electronics or BCA with 50% marks.
MSW	Any Graduate not less than 45% marks in part III Subjects.

PG DIPLOMA PROGRAMMES
(OFFERED BY THE COLLEGE)

1. Post Graduate Diploma in Communicative English
2. Post Graduate Diploma in Eco-Tourism Management
3. Post Graduate Diploma in Counseling & Psychotherapy
4. Post Graduate Diploma in Disaster Management.

ADD-ON COURSES 2022-2023

Sl.No.	Course	Duration	Institute Tie Up
1.	Basic and Advanced Tools in Bioinformatics	60 Hrs	Edgene Biomed Pvt.Ltd.
2.	Business Analytics	30 Hrs	IIM Kolkata
3.	PYTHON	100 Hrs	Clave Land Technologies
4.	Tally ACE Certification Programme	60 Hrs	LOGIC School of Management
5.	Tally TDS Micro Certification Programme	60 Hrs	LOGIC School of Management

VALUE ADDED COURSES 2022-2023

The College has initiated steps to enable the students to go beyond their curriculum cutting across the syllabi of other programmes. It is multidisciplinary. Each dept. offers Value Added Courses open to all students in the College. These are self-funded programmes and focus mainly on UG students. On successful completion of the course, students are awarded certificates by duly qualified examiners.

Coordinators: Mr. Kishore (Dept. of Electronics)
                 Mr. Jijo Sebastian (Dept. of Electronics)

Sl.No.	Course Code	Course Name	Offering Department
1	MAVAC001	Communication Skills in English	English
2	MAVAC002	MS Office and Malayalam Typing	Computer Science
3	MAVAC003	Solid Waste Management	Biotechnology

4	MAVAC004	Long term and Short term Trading in Stock Markets	Commerce
5	MAVAC005	Basic Computer Networking	Electronics
6	MAVAC006	Intellectual Property Rights & Ethics	Management Studies
7	MAVAC007	Counselling and Psychotherapy	Social Work
8	MAVAC008	Computer Assembling	Electronics
9	MAVAC009	Inter Personal Communication and Soft Skills Training for Placement	Management Studies
10	MAVAC010	English for Specific Situations	English
11	MAVAC011	Biofertilizers & its Applications	Biotechnology
12	MAVAC012	Web Designing	Computer Science
13	MAVAC013	Women Empowerment & Development	Women Cell
14	MAVAC014	Digital Marketing	Commerce
15	MAVAC015	Startup Support Programme for Youngsters	Management Studies
16	MAVAC016	Skill Enterprunership for Youth	Bosch

VOCATIONAL EDUCATION TRAINING (VET)

Another innovative practice launched by the college is the introduction of VET students are given training and practice in certain vocational subjects that would be useful to them in their everyday life.

Coordinators: Mr. Abhilash V (Dept. of Electronics)
                 Mr. Subin Jose (Dept. of Biotechnology)

Programmes
1. Mushroom Cultivation
2. Sartorial Arts

UNIVERSITY RULES & REGULATIONS

Extract of rules and regulations for Under Graduate Programmes (CBCS) 2017 Admission Onwards

The duration of UG programmes shall be 6 semesters. Day system will be followed. The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months' vacation during April and May in every academic year.

PROGRAMME STRUCTURE

The U.G programmes shall include (a) Common Courses (b) Core courses (c) Complementary Courses (d) Open courses (e) Co-curricular and (f) Extension activities. The open courses will be in the 5th semester. Co-curricular activities shall be included in the programme, but the credit earned shall not be counted for the minimum required credits.

Model I Programmes: BCom Co-operation, BCom Finance and Taxation

Model III Programmes: BA English, BBA, BCA, BSc Biotechnology, BSc Electronics

Programme Model	I	III
Total Credits required for successful completion of the Programme	120	120
Credits required from Common Course I	22	8
Credits required from Common Course II	16	N/A
Credits required from Core Course and Complementary courses including Project	79	109
Open Course	03	03
Minimum attendance required	75%	75%

EXAMINATIONS

The evaluation of each paper shall contain two parts:

(i) Internal or In-semester Assessment (ISA)

(ii) External or End-semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4; both internal and external marks are to be rounded to the next integer.

For all courses (theory & practical), grades are given on a 7-point scale based on the total percentage of marks, (ISA+ESA) as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S Outstanding	10
85 to below 95	A+ Excellent	9
75 to below 85	A Very Good	8
65 to below 75	B+ Good	7
55 to below 65	B Above Average	6
45 to below 55	C Satisfactory	5
35 to below 45	D Pass	4
Below 35	F Failure	0
	Ab Absent	0

CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:-

CP = C × GP, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

SGPA = TCP/TC, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

CGPA = TCP/TC, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational course, Core Course is calculated using the formula:-

GPA = TCP/TC, where TCP is the Total Credit Point of a category of course. TC is the total credit of that category of course.

Grades for the different courses, semesters and overall programme are given based on the corresponding CPA as shown below.

GPA	Grade
9.5 and above	S Outstanding
8.5 to below 9.5	A+ Excellent
7.5 to below 8.5	A Very Good
6.5 to below 7.5	B+ Good
5.5 to below 6.5	B Above Average
4.5 to below 5.5	C Satisfactory
3.5 to below 4.5	D Pass
Below 3.5	F Failure

MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

Examination	Courses without Practical	Courses with Practical*
Marks of external examination	80	60
Marks of internal examination	20	15

*For Biotechnology

Components of Internal Evaluation	Courses without Practical	Courses with Practical*
Attendance	5	5
Assignment / Seminar / Viva	5	2
Test papers 2 (Internal & Model)	2x5=10	2x4=8
Total	20	15

For practical examinations total marks for external evaluation is 40 for internal evaluation is 10

Components Internal Evaluation of Practical	Marks
Attendance	2
Test papers (1x4=4)	4
Record*	4
Total	10

*Marks awarded for Record should be related to number of experiments recorded and duly signed by teacher concerned in charge.

For Project

a) Marks of External Examination: 80

Components of External Evaluation of Projects	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	80

Marks for dissertation may include study tour report if proposed in the syllabus

b) Marks of Internal Evaluation: 20

Components of Internal Evaluation of Projects	Marks
Punctuality	5
Experimentation / data collection	5
Knowledge	5
Report	5
Total	20

Attendance Evaluation

Percentage of attendance	Marks
90 or above	5
85 to 89	4
80 to 84	3
76 to 79	2
75	1

ASSIGNMENTS

Assignments are to be done from 1st to 4th semesters. At least one assignment should be done in each semester for all courses.

SEMINAR / VIVA

A student shall present a seminar in the 5th semester for each paper and appear for Viva-voce in the 6th semester for each course.

INTERNAL ASSESSMENT TEST PAPERS

Two test papers (one Internal and one model exam) are to be conducted in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for one year and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teaches the course.

EXTERNAL EXAMINATION

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of 2 times during the whole period of the programme may be granted by the University on valid grounds upon the recommendation of the Principal. The principal has the right to grant or deny condonation. This condonation shall not be counted for internal assessments. Benefit of attendance may be granted to students attending University/ College union/ Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the head of the Institution. This is limited to a maximum of 10 Days per semester and this benefit shall be considered for internal assessment also. Those students who are not eligible even with condonation of shortage of attendance shall repeat the semester along with the next batch after obtaining readmission.

PATTERN OF QUESTION PAPERS

(a) Courses without practical

Sl.No.	Pattern	Marks	Choice of Questions	Total Marks
1	Short Answer / problem type	2	10/12	20
2	Short essay / problem type	5	6/9	30
3	Essay / problem type	15	2/4	30
			Total	80

(b) Courses with practical* (*Biotechnology)

Sl.No.	Pattern	Marks	Choice of Questions	Total Marks
1	Short Answer / problem type	1	10/12	10
2	Short essay / problem type	5	6/9	30
3	Essay / problem type	10	2/4	20
			Total	60

UG PROGRAMME STRUCTURE

B.Com CO-OPERATION (MODEL-I)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CC01	English I: Fine-tune Your English	Common Course I	4
	ML1CCT05	Malayalam1: Kathayum, Kaviyhayum	Common Course II	4
	HN1CCT01	Hindi I: Prose & Mass Media		
	CO1CRT01	Dimensions & Methodology of Business Studies	Core	2
	CO1CRT02	Financial Accounting I	Core	4
	CO1CRT03	Corporate Regulations and Administration	Core	3
	CO1CMT01	Banking and Insurance	Complementary	
SEMESTER II	EN2CCT03	English- Issues That Matter	Common Course I	4
	ML2CCT06	Malayalam II: Aathmakatha, Lekhanam	Common Course II	4
	HN2CCT02	Hindi I: Poetry, Commercial Correspondence & Translation		
	CO2CRT04	Financial Accounting II	Core	4
	CO2CRT05	Business Regulatory Framework	Core	3
	CO2CRT06	Business Management	Core	3
	CO2CMT02	Principles of Business Decisions	Complementary	3
SEMESTER III	EN3CCT07	English-Gems of Imagination	Common Course I	3
	CO3CRT07	Corporate Accounting I	Core	4
	CO3CRT08	Quantitative Techniques for Business - I	Core	4
	CO3CRT09	Financial Markets and Operations	Core	3
	CO3CRT10	Marketing Management	Core	3
	CO3OCT03	Basics of Co-operations	Optional Course I	4

	Course Code	Course	Course Type	Credit
SEMESTER IV	EN4CCTO8	English-Revisiting the Classics	Common Course I	3
	CO4CRT11	Corporate Accounting II	Core	4
	CO4CRT12	Quantitative Techniques for-Business-II	Core	4
	CO4CRT13	Entrepreneurship Development & Project Management	Core	4
	CO4OCT03	Management of Co-operative Enterprises	Optional Course II	4
SEMESTER V	CO5CRT14	Cost Accounting- I	Core	4
	CO5CRT15	Environment Management & Human Rights	Core	4
	CO5CRT16	Financial Management	Core	4
	CO5OCT03	Co-operative Legal system	Optional Course III	4
	CO5OP03	Fundamentals of Accounting	Open Course	3
SEMESTER VI	CO6CRT17	Cost Accounting - II	Core	4
	CO6CRT18	Advertising & Sales Management	Core	3
	CO6CRT19	Auditing and Assurance	Core	4
	CO6CRT20	Management Accounting	Core	4
	CO60CT03	Accounting for Co-operative Societies	Optional Course IV	4
	CO6PR01	Project Viva	Project	1
			Total	120

B.Com FINANCE AND TAXATION (MODEL-I)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CC01	English I: Fine-tune Your English	Common Course I	4
	ML1CCT05	Malayalam1: Kathayum Kaviyhayum	Common Course II	4
	HN1CCT01	Hindi I: Prose & Mass Media		
	CO1CRT01	Dimensions & Methodology of Business Studies	Core	2
	CO1CRT02	Financial Accounting I	Core	4
	CO1CRT03	Corporate Regulations and Administration	Core	3
	CO1CMT01	Banking and Insurance	Complementary	3
SEMESTER II	EN2CCT03	English- Issues That Matter	Common Course I	4
	ML2CCT06	Malayalam II: Aathmakatha, Lekhanam	Common Course II	4
	HN2CCT02	Hindi I: Poetry, Commercial Correspondence & Translation		
	CO2CRT04	Financial Accounting II	Core	4
	CO2CRT05	Business Regulatory Framework	Core	3
	CO2CRT06	Business Management	Core	3
	CO2CMT02	Principles of Business Decisions	Complementary	3
SEMESTER III	EN3CCT07	English-Gems of Imagination	Common Course I	3
	CO3CRT07	Corporate Accounting I	Core	4
	CO3CRT08	Quantitative Techniques for Business I	Core	4
	CO3CRT09	Financial Markets and Operations	Core	3
	CO3CRT10	Marketing Management	Core	3
	CO3OCT01	Goods and Services Tax	Optional Course	4

	Course Code	Course	Course Type	Credit
SEMESTER IV	EN4CCTO8	English-Revisiting the Classics	Common Course I	3
	CO4CRT11	Corporate Accounting II	Core	4
	CO4CRT12	Quantitative Techniques for -Business-II	Core	4
	CO4CRT13	Entrepreneurship Development and Project Management	Core	4
	CO4OCT01	Financial Services	Optional Course	4
SEMESTER V	CO5CRT14	Cost Accounting- 1	Core	4
	CO5CRT15	Environment Management & Human Rights	Core	4
	CO5CRT16	Financial Management	Core	4
	CO5OCT01	Income Tax-1	Optional Course	4
	CO5OP03	Fundamentals of Accounting	Open Course	3
SEMESTER VI	CO6CRT17	Cost Accounting - 2	Core	4
	CO6CRT18	Advertising & Sales Management	Core	3
	CO6CRT19	Auditing and Assurance	Core	4
	CO6CRT20	Management Accounting	Core	4
	CO6OCT01	Income Tax-II	Optional Course	4
	CO6PR01	Project and Viva (P)	Project	1
			Total	120

BA ENGLISH LITERATURE AND COMMUNICATION STUDIES (MODEL-III) (Double Main)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CCT01	English : Fine-tune Your English	Common Course	4
	EN1CRT01	Methodology of Literary Studies	Core	4
	EN1CRT03	Conversational Skills	Core	4
	EN1CRT05	English in Informal Situations	Core	4
	SO1CMT01	Introduction to Sociology	Complementary	4
SEMESTER II	EN2CCT03	English: Issues that Matter	Common Course	4
	EN2CRT02	Introducing Language and Literature	Core	4
	EN2CRT05	Introduction to Communication	Core	4
	EN2CRT06	Business Communication	Core	4
	SO2CMT02	Development of Sociological Theories	Complementary	4
SEMESTER III	EN3CRT03	Harmony of Prose	Core	4
	EN3CRT04	Symphony of Verse	Core	4
	EN3CRT05	Indian Writing in English	Core	4
	EN3CRT09	Print Media and Journalism 1	Core	4
	EN3CMT03	Evolution of Literary Movements: The Shapers of Destiny	Complementary	4
SEMESTER IV	EN4CRT05	Modes of Fiction	Core	4
	EN4CRT06	Language and Linguistics	Core	4
	EN4CRT07	Acts on the Stage	Core	4
	EN4CRT12	Print Media and Journalism 2	Core	4
	EN4CMT04	Evolution of Literary Movements: Cross Currents of Change	Complementary	4

	Course Code	Course	Course Type	Credit
SEMESTER V	EN5CRT01	Environmental Science and Human Rights	Core	4
	EN5CRT02	Creative Writing and T ranslation Studies	Core	4
	EN5CRT03	Mass Communication and Broadcasting: Radio	Core	4
	EN5CRT04	Public Relations 1	Core	4
	EN5OPT03	English for careers	Open course	3
SEMESTER VI	EN6CRT02	Entrepreneurship Development	Core	4
	EN6CRT03	Visual Media: Television and Cinema	Core	4
	EN6CRT04	Public Relations 2	Core	4
	EN6CRT05	Office Administration and Human Resource Management	Core	4
	EN6CBT04	Voices from the Margins	Choice Based	3
	EN6PRT01	Project	Project	2
			Total	120

BACHELOR OF BUSINESS ADMINISTRATION
(B.B.A) Model-III

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CCT01	English : : Fine-tune Your English	Common Course	4
	BA1CRT01	Principles and Methodology of Management	Core	4
	BA1CRT02	Business Accounting	Core	4
	BA1CMT03	Fundamentals of Business Mathematics	Complementary	4
	BA1CMT04	Fundamentals of Business Statistics	Complementary	4
SEMESTER II	EN2CCT03	English : Issues that Matter	Common Course	4
	BA2CRT06	Cost and Management Accounting	Core	4
	BA2CRT07	Business Communication	Core	4
	BA2CMT08	Mathematics for Management	Complementary	4
	BA2CMT09	Statistics for Management	Complementary	4
SEMESTER III	BA3CRT11	Human Resource Management	Core	4
	BA3CRT12	Marketing Management	Core	4
	BA3CRT13	Research Methodology	Core	4
	BA3CMT14	Business Laws	Complementary	4
	BA3PRP15	Personality Development and Management skills	Minor Project	4

	Course Code	Course	Course Type	Credit
SEMESTER IV	BA4CRT16	Financial Management	Core	4
	BA4CRT17	Managerial Economics	Core	4
	BA4CRT18	Entrepreneurship	Core	4
	BA4CMT19	Basic informatics for Management	Complementary	4
	BA4CMT20	Corporate Law	Complementary	4
SEMESTER V	BA5CRT21	Organizational Behaviour	Core	4
	BA5CRT23	Environment Science and Human Rights	Core	4
	BA5CRT26	Operations Management	Core	2
	BA5CRT27	Industrial Relations	Core	3
	BA5CMT25	Intellectual Property Rights and Industrial Laws	Complementary	4
	BA5OPT22	Brand Management	Open Course	3
SEMESTER VI	BA6CRT29	Strategic Management	Core	4
	BA6CRT30	Communication Skills and Personality Development	Core	4
	BA6PRP31	Management Project (P)	Project	4
	BA6CBT29	Investment & Insurance Management	Choice Based I	4
	BA6CBT34	Principles of Tourism Management	Choice Based II	4
			Total	120

BACHELOR OF COMPUTER APPLICATIONS (BCA) (Model-III)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CCT01	English-Fine-tune Your English	Common Course	4
	CS1CRT01	Computer Fundamentals & Digital Principles	Core	4
	CS1CRT02	Methodology of Programming & C Language	Core	3
	CS1CRP01	Software Lab - I	Core	2
	MM1CMT03	Mathematics-Discrete Mathematics 1	Complementary	4
	ST1CMT31	Basic Statistics & Introductory probability theory	Complementary	4
SEMESTER II	EN2CCT03	English : Issues that Matter	Common Course	4
	CS2CRT04	Database Management Systems	Core	3
	CS2CRT05	Computer Organization and Architecture	Core	4
	CS2CRT06	Objects Oriented Programming using C++	Core	3
	CS2CRP02	Software Lab II	Core	2
	MM2CMT03	Mathematics-Discrete Mathematics - II	Complementary	4
SEMESTER III	CA3CRT01	Microprocessor & PC Hardware	Core	4
	CA3CRT02	Operating Systems	Core	4
	CS3CRT07	Computer Graphics	Core	4
	CS3CRT08	Data Structure using C++	Core	3
	CS3CRP03	Software Lab III	Core	2
	ST3CMT32	Advanced Statistical Methods	Complementary	4

	Course Code	Course	Course Type	Credit
SEMESTER IV	CA4CRT03	System Analysis & Software Engineering	Core	4
	CS4CRT09	Design and Analysis of Algorithms	Core	4
	CS4CRT10	Linux Administration	Core	4
	CS4CRT11	Web Programming using PHP	Core	3
	CS4CRP04	Software Lab -IV	Core	2
	MM4CMT03	Operations Research	Complementary	4
SEMESTER V	CS5CRT12	Computer Networks	Core	4
	CS5CRT13	IT and Environment	Core	4
	CS5CRT14	Java Programming using Linux	Core	3
	CS5CRP05	Software Lab –V	Core	2
	CS4OP04	Computer Fundamentals, Internet & MS Office	Open Course	3
	CA5PRP01	Software Development Lab I (Mini project in PHP)	Mini Project	3
SEMESTER VI	CA6CRT04	Cloud Computing	Core	4
	CS6CRT15	Mobile Application Development - Android	Core	4
	CA6PRP02	Software Development Lab II (Main project)	Project	3
	CA6SMP01	Software Lab VI and Seminar	Seminar	2
	CA6VVP01	Viva Voce	Viva Voce	1
	CS6CBT02	Data Mining	Choice Based core	4
			Total	120

BSc BIOTECHNOLOGY (Model-III)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CCT01	English : Fine-tune Your English	Common Course	4
	BT1CRT01	Basic Life Sciences	Core	4
	BT1CRT02	Methodology in Biotechnology	Core	4
	BC1CMT01	Biochemistry-Elementary Biochemistry	Complementary	2
	MB1CMT01	Microbiology-Fundamentals of Microbiology I	Complementary	2
SEMESTER II	EN2CCT03	English : Issues That Matter	Common Course	4
	BT2CRT03	Cell Biology	Core	4
	BT2CRT04	Elementary Chemistry for Biology	Core	3
	BT2CRT05	Evolutionary Biology & Developmental Biology	Core	2
	BT2CRP01	Basic Biology, Chemistry & Cell Biology (P)	Core	4
	BC2CMT02	Biochemistry: Biomolecules	Complementary	2
	MB2CMT02	Microbiology-Fundamentals of Microbiology II	Complementary	2
	BC2CMP01	Biochemistry- Elementary Biochemistry & Biomolecules (P)	Complementary	2
	MB2CMP03	Microbiology Pratical-1	Complementary	2
SEMESTER III	BT3CRT06	Basic Immunology	Core	4
	BT3CRT07	Genetics	Core	4
	BT3CRT08	Biostatistics and Computer Application	Core	3
	BT3CRP03	Immunology and Genetics (P)	Core	3
	BC3CMT03	Biochemistry-Enzymology and Metabolism	Complementary	2
	MB3CMT04	Microbiology-Applied Microbiology	Complementary	2

	Course Code	Course	Course Type	Credit
SEMESTER IV	BT4CRT09	Molecular Biology	Core	4
	BT4CRT10	Enzymology	Core	4
	BT4CRT11	Biophysics and Bioinformatics	Core	3
	BT4CRP04	Molecular Biology and Enzymology (P)	Core	3
	BC4CMT04	Biochemistry-Nutritional and Clinical Biochemistry	Complementary	2
	MB4CMT05	Microbiology-Medical Microbiology	Complementary	2
	BC4CMP02	Biochemistry-Enzymology and Metabolism & Nutritional and Clinical Biochemistry (P)	Complementary	2
	MB4CMP06	Microbiology Practical II (P)	Complementary	2
SEMESTER V	BT5CRT12	Recombinant DNA Technology	Core	4
	BT5CRT13	Environmental Biotechnology and Human Rights	Core	4
	BT5CRT14	Animal Biotechnology	Core	4
	BT5CRP05	Practical-rDNA Technology and Environmental Biotechnology (P)	Core	4
	BT5OPT01B	Biotechnology for Sustainable Development	Open Course	3
SEMESTER VI	BT6CRT15	Plant Biotechnology	Core	4
	BT6CRT16	Industrial Biotechnology	Core	4
	BT6CRP06	Practical-Industrial Biotechnology and Plant Biotechnology (P)	Core	4
	BT6CRP07	Project and Viva Voce (P)	Project	4
	BT6CBT01	Bioinformatics	Choice Based	4
			Total	120

BSc ELECTRONICS (Model-III)

	Course Code	Course	Course Type	Credit
SEMESTER I	EN1CCT01	English : Fine-tune Your English	Common Course	4
	EL1CRT01	Basic Electronics	Core	4
	EL1CRT02	Methodology of Science	Core	4
	EL1CRP01	Basic Electronics Lab (P)	Core	2
	MMICMT07	Mathematics-Calculus and Trigonometry	Complementary	3
	PH1CMT03	Physics-Solid State Physics	Complementary	3
SEMESTER II	EN2CCT03	English : Issues That Matter	Common Course1	4
	EL2CRT03	Electronics Circuits	Core	4
	EL2CRT04	Network Theory	Core	4
	EL2CRT05	Digital Electronics	Core	4
	EL2CRP02	Digital Electronics Laboratory (P)	Core	2
	MM2CMT07	Mathematics- Linear Algebra and Differential Equations	Complementary	3
SEMESTER III	EL3CRT06	Analog Communication	Core	4
	EL3CRT07	Analog ICs and Applications	Core	4
	EL3CRT08	Electromagnetic Theory	Core	4
	EL3CRT09	8085 Microprocessor	Core	4
	EL3CRP04	Analog Electronics Circuits Lab (P)	Core	2
	ST3CMT01	Statistics- Probability and Statistics	Complementary	3

	Course Code	Course	Course Type	Credit
SEMESTER IV	EL4CRT10	Programming in C	Core	4
	EL4CRT11	Microwave Electronics	Core	4
	EL4CRT12	Digital Communication	Core	4
	EL4CRT13	Instrumentation Electronics	Core	4
	EL4CRP04	Programming in C Lab (P)	Core	2
	EL4CRT05	Microprocessor Lab (P)	Core	2
SEMESTER V	EL5CRT14	Microcontrollers and Applications	Core	4
	EL5CRT15	Environmental Awareness, E-waste Management and Human Rights	Core	4
	EL5CRT16	Computer Hardware	Core	4
	EL5CRP06	Microcontroller Lab (P)	Core	2
	EL5CRP07	Communication Lab (P)	Core	2
	EL5OP	Computer Assembling	Open Course	3
SEMESTER VI	EL6CRT17	Optoelectronics	Core	4
	EL6CRT18	Computer Network	Core	4
	EL6CRT19	Digital Signal Processing	Core	4
	EL6SMP01	Presentation Skill Practice (P)	Core	1
	EL6PRP01	Project Lab (P)	Project	3
	EL6CBT02	Power Electronics	Choice Based Core	4
			Total	120

Regulations for Post Graduate Programmes (CSS)
(2019 Admission Onwards)

EXTRACT OF RULES AND REGULATIONS

These Regulations shall be called Mahatma Gandhi University Regulations (2011) governing postgraduate programs under the credit semester system (MGU-CSS-PG) these regulations shall come into force from the academic year 2012-13 onwards. There will be 4 semesters of 90 working days with 18 academic weeks of 5 days each.

PROGRAMME STRUCTURE

Students shall be admitted into postgraduate programme under the faculties. The programme shall include two types of courses, Programme Core (PC) courses and Programme Elective (PE) courses. There shall be a Programme Project (PP) with dissertation to be undertaken by all students. The programme will also include assignments, seminars/practical viva etc. if they are specified in the curriculum.

There shall be various groups of programme elective courses for a programme such as Group A, Group B, etc. for the choice of students subject to the availability of faculty and infrastructure in the institution and the selected group shall be the subject of specialization of the programme.

PROJECT WORK

Project Work shall be completed by working outside the regular teaching hours and carried out under the supervision of a teacher in the department concerned. A candidate may, however, in certain cases be permitted to work on the project in an industrial/research organization on the recommendation of the supervisor. There should be an internal assessment and external assessment for the project work. The external evaluation of the project work is followed by presentation of work including dissertation and viva-voce. The title and the credit with grade awarded for the programme project should be entered in the grade card issued by the University.

ASSIGNMENTS

Every student shall submit one assignment as an internal component for every course with weightage one. The topic for the assignment shall be allotted within the 6th week of instruction.

SEMINAR LECTURES

Every PG student shall deliver one seminar lecture as an internal component for every course with weightage two. The seminar lecture is expected to train the student in self-study, collection of relevant matter from books and Internet Resources, editing, document writing, typing and presentation.

CLASS TESTS

Every student shall undergo at least two class tests as an internal component for every course with weightage one each. The weighted average shall be taken for awarding the grade for class tests.

ATTENDANCE

1. The minimum requirement of aggregate attendance during a semester for appearing the end semester examination shall be 75%. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of postgraduate programme may be granted by the University.

2. If a student represents his/her institution, university, state or nation in sports, NCC, NSS or cultural or any other officially sponsored activities such as college union/university union activities, he/she shall be eligible to claim attendance for the actual number of days participated subject to maximum 10 days in a semester based on the specific recommendations of the Head of the department and Principal of the college concerned.

3. A student who does not satisfy the requirements of attendance shall not be permitted to take the end semester examinations.

EXAMINATIONS

1. There shall be university examination at the end of each semester.

2. Practical examinations shall be conducted by the university at the end of each semester

3. Project evaluation and viva-voce shall be conducted at the end of the programme only. Practical examination, project evaluation and viva-voce shall be conducted by the two external examiners and one internal examiner.

4. End-Semester Examinations: The examinations shall normally be at the end of each semester.

5. There shall be one end-semester examination of 3 hours duration in each lecture-based course and practical course.

6. A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different types of questions shall have different weightage to quantify their range. Weightage can vary from course to course depending on their comparative importance, but a general pattern may be followed by the Board of Studies.

EVALUATION AND GRADING

Direct Grading: The direct grading for CE (Internal) and ESE(External Evaluation) shall be based on 6 letter grades (A+, A, B, C, D and E) with numerical values of 5, 4, 3, 2, 1 and 0 respectively.

Grade Point Average (GPA):Internal and External components are separately graded and the combined grade point with weightage 1 for internal and 3 for external shall be applied to calculate the Grade Point Average (GPA) of each course. Letter grade shall be assigned to each course based on the categorization provided in Pattern of Questions in page 59.

Internal evaluation for Regular programme: The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

Components of Internal (CE) and External Evaluation (ESE): Grades shall be given to the evaluation of theory / practical / project / com-

prehensive viva-voce and all internal evaluations are based on the Direct Grading System.

Proper guidelines shall be prepared by the BOS for evaluating the assignment, seminar, practical, project and comprehensive viva voce within the framework of the regulation.

There shall be no separate minimum grade point for internal evaluation.

The model of the components and its weightages for Continuous Evaluation (CE) and End Semester Evaluation(ESE) are shown in below:

a) For Theory (CE) (Internal)

Components	Weightage
Assignment	2
Seminar	4
Best Two Test papers	4 (2 each)
Total	10

(Average grade of best two test papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+, A, B, C, D, E grade.)

b) For Theory (ESE) (External)

Evaluation is based on the pattern of question specified in page 59.

c) For Practical(CE) (Internal)

Components	Weightage
Written/Lab test	4
Lab involvement and Record	2
Viva	4
Total	10

(The components and the weightage of the components of the practical (Internal) can be modified by the concerned BOS without changing the total weightage 10)

d) For Practical (ESE) (External)

Components	Weightage
Written/Lab test	7
Lab involvement and Record	3
Viva	5
Total	15

(The components and the weightage of the of the practical (External) can be modified by the concerned BOS without changing the total weightage 15.)

e) For Project (CE) (Internal)

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project viva	1
Total	5

(The components and the weightage of the components of the project (Internal) can be modified by the concerned BOS without changing the total weightage 5.)

f) For Project (ESE) (External)

Components	Weightage
Relevance of the topic and analysis	3
Project content and presentation	7
Project viva	5
Total	15

(The components and the weightage of the components of the Project (External) can be modified by the concerned BOS without changing the total weightage 15.)

g) Comprehensive viva-voce (CE) (Internal)

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	5
Total	5

(Weightage of the components of the Comprehensive viva-voce (internal) shall not be modified.)

h) Comprehensive viva-voce (ESE) (External)

Components	Weightage
Comprehensive viva voce (all courses from first semester to fourth semester)	15
Total	15

(Weightage of the components of the Comprehensive viva-voce (external) shall not be modified.)

PATTERN OF QUESTIONS

1. Questions shall be set to assess knowledge acquired, standard, and application of knowledge, application of knowledge in new situations, critical evaluation of knowledge and the ability to synthesize knowledge. Due weightage shall be given to each module based on content/teaching hours allotted to each module.

2. The question setter shall ensure that questions covering all skills are set.

3. A question paper shall be a judicious mix of short answer type, short essay type /problem solving type and long essay type questions.

4. The question shall be prepared in such a way that the answers can be awarded A+, A, B, C, D, E grades.

5. Weight: Different types of questions shall be given different weights to quantify their range as follows:

Type of Questions	Weight	Number of questions to be answered
Short Answer type questions	1	8 out of 10
Short essay/ problem solving type questions	2	6 out of 8
Long Essay type questions	5	2 out of 4

Pattern of question for practical

The pattern of questions for external evaluation of practical shall be prescribed by the Board of Studies.

Direct Grading System.

Direct Grading System based on a 6-point scale is used to evaluate the Internal and External examinations taken by the students for various courses of study.

Grade	Grade Points	Range
A+	5	4.50 to 5.00
A	4	4.00 to 4.49
B	3	3.00 to 3.99
C	2	2.00 to 2.99
D	1	0.01 to 1.99
E	0	0.00

Performance Grading

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7-point scale as detailed below.

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very good
3.00 to 3.49	B	Good (Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal (pass)
up to 1.99	D	Deficient (Fail)

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) Calculations

The **SGPA** is the ratio of sum of the credit points of all courses taken by a student in the semester to the total credit for that semester. After the successful completion of a semester, **Semester Grade Point Average (SGPA)** of a student in that semester is calculated using the formula given below.

Semester Grade Point Average

SGPA $(S_j) = \sum (C_i \times S_j) / \sum C_i$
(SGPA= Total credit Points awarded in a semester / Total credits of the semester)

Where 'S' is the jth semester. 'G', is the grade point scored by the student in the ith course. 'C' is the credit of the ith course.

Cumulative Grade Point Average (CGPA) of a Programme is calculated using the formula:

Cumulative Grade Point Average
CGPA $= \sum (C1 \times S1) / \sum C_i$

(CGPA = Total credit points awarded in all semesters / Total credits of the programme)

Where 'C' is the credits for the ith semester 'S' is the SGPA for the 1st semester. The SGPA and CGPA shall be rounded off to 2 decimal points.

For the successful completion of semester, a student shall pass all courses and score a minimum SGPA of 2.0. However, a student is permitted to move to the next semester irrespective of her/his SGPA.

PG PROGAMME STRUCTURE
M.Com FINANCE & TAXATION

	Course Code	Course	Course Type	Credit
SEMESTER I	CM010101	Specialised Accounting	Core	4
	CM010102	Organisational Behaviour	Core	3
	CM010103	Marketing Management	Core	4
	CM010104	Management Optimisation Techniques	Core	4
	CM010105	Methodology for Social Science Research	Core	4
SEMESTER II	CM010201	Advanced Corporate Accounting	Core	4
	CM010202	Human Resource Management	Core	3
	CM010203	International Business and Finance	Core	4
	CM010204	Quantitative Techniques	Core	4
	CM010205	Strategic Management	Core	4
SEMESTER III	CM010301	Strategic Financial Management	Core	5
	CM010302	Income Tax – Law and Practice	Core	5
	CM010303	Security Analysis and Portfolio Management	Core	4
	CM800301	Indirect Tax Laws (Group I)	Elective	4
SEMESTER IV	CM010401	Advanced Cost and Management Accounting	Core	5
	CM010402	Income Tax-Assessment and Procedure	Core	5
	CM800401	Derivatives and Risk Management (Group 1)	Elective	4
	CM800402	Personal Investment and Behavioural Finance (Group 1)	Elective	4
	CM010403	Project Report	Project	4
	CM010404	Comprehensive Viva Voce	Viva Voce	2
			Total	80

MSc. BIOTECHNOLOGY

	Course Code	Course	Course Type	Credit
SEMESTER I	BT020101	General Biochemistry	Core	4
	BT020102	Cell Biology and genetics	Core	4
	BT020103	Instrumentation and Biostatistics	Core	4
	BT020104	Biophysics and Bioinformatics	Core	3
	BT020105	Lab course I	Practical	4
SEMESTER II	BT020201	Microbiology	Core	4
	BT020202	Immunology	Core	4
	BT020203	Molecular Biology	Core	4
	BT020204	Enzymology and metabolism	Core	3
	BT020205	Lab course II	Practical	4
SEMESTER III	BT020301	Bioprocess Technology	Core	4
	BT020302	Recombinant DNA Technology	Core	4
	BT020303	Environmental biotechnology	Core	4
	BT020304	Plant and Animal biotechnology	Core	3
	BT020305	Lab Course III	Practical	4
SEMESTER IV	BT850401	Molecular biology of Development	Elective	4
	BT850402	Cancer Biology	Elective	4
	BT850403	Genomics: Techniques and Applications	Elective	4
	BT020401	Lab Course IV	Practical	4
	BT020402	Project and Dissertation	Project	4
	BT020403	Comprehensive Viva Voce	Viva Voce	3
			Total	80

MSc. COMPUTER SCIENCE

	Course Code	Course	Course Type	Credit
SEMESTER I	CA500101	Computational Mathematics	Core	4
	CA010101	Advanced web Technology	Core	4
	CA010102	Operating Systems	Core	4
	CA500102	Advanced Java Programming	Core	3
	CA010103	Lab I [Java& PHP]	Practical	4
SEMESTER II	CA500201	Advanced Data Structures	Core	4
	CA010201	Computer Networks	Core	4
	CA010202	Research Methodology and Technical Writing	Core	4
	CA500202	Database Management system and SQL	Core	3
	CA010203	Lab II [DS using Java, SQL]	Practical	4
SEMESTER III	CA010301	Digital Image Processing	Core	4
	CA800301	Introduction To Cyber Security	Elective	4
	CA010302	Python Programming	Core	4
	CA500301	Software Engineering	Core	4
	CA010303	Lab III [DIP using Python]	Practical	2
	CA010304	Mini Project using IOT	Project	2
SEMESTER IV	CA010401	Data Mining	Core	4
	CA800402	Applied Cryptography	Elective	4
	CA800403	Ethical Hacking	Elective	4
	CA010402	Main Project	Project	8
	CA010403	Course Viva	Course Viva	2
			Total	80

MSc. ELECTRONICS

	Course Code	Course	Course Type	Credit
SEMESTER I	EL010101	Network Analysis and Synthesis	Core	4
	EL010102	Electronic Circuits Analysis	Core	4
	EL010103	IC Fabrication and MEMS	Core	4
	EL010104	Digital Communication Techniques	Core	3
	EL010105	Advanced Electronics Circuit Lab	Practical	4
SEMESTER II	EL010201	Digital Signal Processing & Applications	Core	4
	EL010202	AVR based Embedded Systems	Core	4
	EL010203	Mobile Computing	Core	4
	EL010204	VLSI Design and Analysis	Core	3
	EL010205	Microcontrollers and DSP Lab	Practical	4
SEMESTER III	EL010301	Digital System Design	Core	4
	EL010302	Control Systems	Core	4
	EL010303	Object Oriented Programming	Core	4
	EL810301	Robotics	Elective	3
	EL010304	Object Oriented Programming Lab	Practical	4
SEMESTER IV	EL010401	ARM Processor Based Embedded System	Core	4
	EL810402	Biomedical Electronics	Elective	4
	EL810403	Optical Sensor Technology	Elective	4
	EL010402	VHDL Programming Lab	Practical	4
	EL010403	Project Work	Project	4
	EL010404	Comprehensive Viva Voce	Viva-Voce	3
			Total	80

M.A. ENGLISH

	Course Code	Course	Course Type	Credit
SEMESTER I	EN010101	Up Until Chaucer: Early Literatures in English	Core	4
	EN010102	Literatures of the English Renaissance	Core	4
	EN010103	Literatures of the English Revolution/ Enlightenment	Core	4
	EN010104	19th Century English Literatures	Core	4
	EN010105	Literary Criticism	Core	4
SEMESTER II	EN010201	Modernity and Modernisms	Core	4
	EN010202	Postmodernism and Beyond	Core	4
	EN010203	American Literatures	Core	4
	EN010204	English Language History and Contemporary Linguistics	Core	4
	EN010205	Thinking Theory	Core	4
SEMESTER III	EN010301	Reading India	Core	4
	EN010302	Post-Colonial Fiction	Core	4
	EN010303	Body, Text and Performance	Core	4
	EN010304	Literature and Gender	Core	3
	EN010305	Ethics in/as Literature	Core	3
SEMESTER IV	EN010401	Cultural Studies	Core	4
	EN010402	Post-Colonial Poetry	Core	3
	EN820401	Modern European Fiction	Elective	3
	EN820402	Modern European Drama	Elective	3
	EN820403	Indian Poetics: Theories and Texts	Elective	3
	EN010403	Project		3
	EN010404	Comprehensive Viva Voce	Viva Voce	2
	EN010405	Presentation in a Seminar (Presented in any one of the semesters)		1
			Total	80

MASTER OF SOCIAL WORK (MSW)

	Course Code	Course	Course Type	Credit
SEMESTER I	SW010101	Social Sciences for Social Work	Core	3
	SW010102	Human Growth and Development	Core	3
	SW010103	History, Philosophy and Fields of Social Work	Core	3
	SW010104	Social Work Practice with Individuals	Core	3
	SW010105	Social Work Practice with Communities	Core	3
	SW010106	Field Practicum	Core	6
SEMESTER II	SW010201	Introduction to Abnormal and Social Psychology	Core	3
	SW010202	Counseling and Psychotherapy	Core	3
	SW010203	Professional Skills for Social Workers	Core	3
	SW010204	Social Work practice with Groups	Core	3
	SW010205	Social Work Research and Statistics	Core	3
	SW010206	Field Practicum 2	Core	6
SEMESTER III	SW010301	Planning and Implementation of Development Projects	Core	3
	SW010302	Administration of Human Service Organizations	Core	3
	SW010303	Field Practicum 3	Core	6
	SPECIALIZATION COURSES			
	For Community Development (CD)			
	SW800301	Rural & Urban Community Development	Elective	3
	SW800302	Environment and Disaster Management	Elective	3

	SW800303	Community Health for Development Practice	Elective	3
	For Medical and Psychiatric Social Work (MPSW)			
	SW820301	Clinical Assessment and Diagnosis of Psychiatric Disorders	Elective	3
	SW820302	Social Work in the Field of Health	Elective	3
	SW820303	Health Care Administration and Community Health	Elective	3
SEMESTER IV	SW010401	Social Legislation and Human Rights	Core	3
	SW010402	Gerentological Social Work	Core	3
	SW010403	Field Practicum 4	Core	6
	SW010404	Dissertation	Core	3
	SW010405	Internship (After the completion of fourth semester examination)	Core	5
		Comprehensive Viva Voce		1
	SPECIALIZATION COURSES			
	For Community Development (CD)			
	SW800401	Human Resource Management for Development Practice	Elective	3
	SW800402	Economic Development: Theory and Practice	Elective	3
	For Medical and Psychiatric Social Work (MPSW)			
	SW820401	Social Work Interventions in the field of mental health	Elective	3
	SW820402	School Mental Health and Social Work Practice	Elective	3
			Total	90

MA HRM

	Course Code	Course	Course Type	Credit
SEMESTER I	CC01	Principles and Practices of Management	40	60
	CC02	Indian ethos in Management	40	60
	CC03	Organizational Behaviour	40	60
	CC04	Introduction to HRM	40	60
	CC05	Applications of Quantitative techniques in business	40	60
	CC06	Accounting for managers	40	60
	CC07	Business Laws	40	60
	CC08	Business Communications	40	40
SEMESTER II	CC09	Environmental management and sustainable development	40	60
	CC10	Managerial Economics and Global Business	40	60
	CC11	Financial Management	40	60
	CC12	Marketing Management	40	60
	CC13	Operations Management	40	60
	CC14	Innovation and Change Management	40	60
	CC15	MIS and Cyber security	40	60
	CC16	Internship	40	60
SEMESTER III	CC17	Research Methodology	40	60
	CC18	Knowledge & Talent Management	40	60
	CC19	Industrial Relations	40	60
	CC20	Training and Development	40	60
	CC21	Leadership Development	40	60
	CC22	Compensation and Reward management	40	60
	CC23	Enterprise Resource Planning	40	60
	CC24	Labour Laws	40	60

SEMESTER IV	CC25	Strategic Human Resource Management	40	60
	CC26	Entrepreneurial Development	40	60
	EC02	Conflict and Negotiation Management	40	60
	EC04	Manpower Sourcing	40	60
	EC05	Counselling Skills for Managers	40	60
	EC06	Human Resource Accounting and Auditing	40	60
	CC27	Problem Centered Project work	-	100
	CC28	Comprehensive Viva	-	100
		Total	1200	2000

TUTORIAL AND MENTORING

There is an efficient tutorial system in the college with 30 students being closely monitored and guided by the concerned teachers. Efficient counseling is given to the students.

Mentoring programme, a novel initiative of NAAC, is conducted to help students to strengthen their varied capabilities and to build an interpersonal relationship between their teachers. Mentors will guide the students giving them the influence and guidance they need to reach their highest potential. The mentor shall a friend philosopher and guide to the mentee. All students (mentees) are assigned a mentor (faculty).

o   Students are assigned mainly to their faculty, to develop among the mentee's interest in their programmes of study.

o   Mentors are to be constantly in contact with mentees. They can adjust the frequency based on the needs of the mentee.

INTERNAL AND MODEL EXAMINATIONS

As part of the continuous evaluation process an internal examination and model examination will be conducted for all courses in each semester for all programmes.

Proposed Internal and Model Examination Schedule

ODD SEMESTER

Examination	UG		PG	
Internal Examination	S5	Second week of September 2022	S3	Second week of October 2022
	S3	Fourth week of September 2022	S1	Second week of November 2023
	S1	Third week of October 2022		
Model Examination	S5	Fourth week of October 2022	S3	Fourth week of November 2022
	S3	Second week of November 2022	S1	First week of January 2023
	S1	Third week of December 2022		

EVEN SEMESTER

Examination	UG		PG	
Internal Examination	S6	Second week of January 2023	S4	First week of February 2023
	S4	Second week of January 2023	S2	Second week of February 2023
	S2	Third week of February 2023		
Model Examination	S6	Third week of March 2023	S4	Fourth week of March 2023
	S4	Fourth week of March 2023	S2	Fourth week of March 2023
	S2	Fourth week of March 2023		

MAC-EMC

Mar Augusthinose College Examination Monitoring Cell (MAC-EMC) monitors both internal and external examinations. The Principal is the chairman, the Senior Superintendent of examinations is the coordinator and the head of the departments are the members. All procedures of examinations such as notifications, preparation of schedule, setting of question paper, printing and confidential logistics, allocating the invigilators, seating arrangements, valuations, and publishing of results come under the responsibility of the MAC-EMC.

CURRICULAR, EXTRA CURICULAR, EXTENSION ACTIVITIES AND WELFARE ASSOCIATIONS

FACULTY OF RELIGION AND VALUE EDUCATION

The academic study of religion provides critical tools for analysing how powerful ideologies, institutions, and values of the past continue today to animate not only "religious" people and societies but even the most "modern" and "secular" ones, as well. It is a place where students learn to weave together and integrate the liberal arts education that includes the social sciences, humanities, natural sciences with the ethical, moral, social and religious mores established by the society. In the words of Bates' mission statement, the Religious Studies curriculum prepares "leaders sustained by a love of learning and a commitment to responsible stewardship of the wider world."

Patron   :   Rev. Dr. George Varghese Njarakunnel
Chairman   :   Dr. Joy Jacob
Coordinator   :   Fr. Jospeh Alencheril
Secretary   :   Mr. Prakash Joseph

PARENT TEACHER ASSOCIATION (PTA)

The Parent-Teacher Association of MAC is formed toed to work for the general welfare of the college. All parents and teachers of the college are members of the PTA. The association procures funds to assist in the holistic development of the college and organizes programmes to support the students and the college. The PTA has an executive of nine members of whom eight are selected by the General Body of the organization. The College Principal is the President of the PTA and the Secretary is elected from among the teacher members and the Vice-President from among the parent members.

President   :   Mr. Jimmy Alanolickal
Secretary   :   Mr. Prakash Joseph
Treasurer   :   Dr. Joy Jacob
Executive members :
                  Mr. Tomy Kuttiyankal
                  Mr. Biju C.K.
                  Mr. Vinod K.
                  Ms. Shiny Biju

ALUMNI ASSOCIATION

The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of their alma mater. The alumni association exists to supports the parent organization to achieve its goals and to strengthen the ties between alumni, the community, and the parent organization. Alumni are the ambassadors of the college and assist in the further development of the members & the college through their support.

President : Mr. Sanju Thomas
Vice president : Mr. Arun Thomas
Secretary : Mr. Arun K. Abraham
Joint Secretary : Ms. Meera Elzabeth Augustine
Treasurer : Mr. Shihas P. Shahul
Executive Committee:

> Ms. Rajasree Nair
> Ms. Neethu Soman
> Mr. Gokul Raj
> Mr. Pramod Prasad
> Mr. Arjun Sunny

STUDENTS' COUNCIL

The College Union is the student government of the College. The College Union comprises all students of the college. Those who are on the rolls at the time of the elections have the right to vote and contest elections to the College Union. The main objectives of the College Union are to train the students in the duties and rights of citizenship. Besides, it promotes opportunities for their development by organizing debates, seminars and such other programmes. The Union Executive consists of the Staff Adviser, the Chairman of the College Union, the Vice- Chairman, the General Secretary, the Arts Club Secretary, the Editor, two University Union Councillors, one representative each elected from each semester of all courses and two lady representatives elected by and from among, the women students. The Union Executive nominates a Sports Club Secretary and two Sub Editors for the College Magazine. The Principal will be the ex-officio treasurer and patron of the College Union. Expenses for the activities of the College Union require the prior sanction of the principal.

Staff Advisor : Mr. Jobin P. Mathew (HOD, Dept. of English)

STUDENTS' GRIEVANCE REDRESSAL CELL

The college shall form a Grievance Redress Committee in each department comprising of course teacher and one senior teacher as members and the Head of the department as chairman. The committee shall address all grievances.

Chairman	:	Dr. Joy Jacob (Principal)
Vice Chairman	:	Fr. Joseph Alencheril (Vice Principal)
		Ms. Siji Jacob (Vice Principal)
Coordinator	:	Ms. Caroline Joseph (Dept. of Commerce)
Members	:	Ms. Linsy Antony (Dept. of Management Studies)
		Ms. Mintu Babu (Dept. of Commerce)

TEACHERS' GRIEVANCE CELL

The profession of teaching involves several responsibilities in addition to classroom interactions with students. Teachers are held accountable for student scores, student behaviour, maintaining documents in addition to student data, interacting meaningfully with parents, ensuring that all students get their due share of participation in co-curricular events and competitions, counselling students on various issues etc. Teachers due to the nature of their job, often face conflicts and issues. Also, a teacher's job is not always given its due in terms of professional autonomy, security, appropriate working conditions, facilities in terms of leave, leisure, etc. When an individual teacher or a group of teachers feel that they are treated unfairly or are not given their rightful dues as promised by the employer, they need to address these grievances to the competent authority to settle the dispute justifiably. The teacher's grievance cell of the college is formed with this aim.

Chairman	:	Dr. Joy Jacob (Principal)
Vice Chairman	:	Fr. Joseph Alencheril (Vice Principal)
		Ms. Siji Jacob (Vice Principal)
Coordinator	:	Ms. Suvarna Mathew (Dept. of Mathematics)
Members	:	Ms. Regina Sebastian (Dept. of Electronics)
		Mr. Arun K Abraham (Dept. of Computer Science)
		Mr. Binu George (Dept. of Management Studies)

DISCIPLINE COMMITTEE

The Disciplinary Committee will ensure compliance of Code of Discipline and Conduct for students and will suggest suitable action in case of its violation. In case of matters concerning in the campus, the Disciplinary Committee is empowered to take decisions.

Chairman   : Dr. Joy Jacob (Principal)

Vice Chairman : Rev. Fr. Joseph Alencheril (Vice Principal)
Ms. Siji Jacob (Vice Principal)

Members   : Mr. Jose Joseph (Dept. of Commerce)
Ms. Archana Gopinath (Dept. of Computer Science)
Mr. Arun K. Abraham (Dept. of Computer Science)
Mr. Siju Mathew (Dept. of Commerce)
Ms. Ann Mary John (Dept. of Commerce)
Ms. Alphonsa Jose (Dept. of Computer Science)

ANTI RAGGING CELL

The greatest menace encountered by the present education system is ragging. The Supreme Court and the High courts have promulgated umpteen orders banning any type of ragging in the campus. To prevent ragging and similar unwholesome activities in the campus, Anti-ragging cell functions in the college. Anti-ragging campaigns are organized by the cell to conscientious the students of the evils of ragging and the necessity of gentle and decent demeanour and behaviour in the college

Chairman   : Dr. Joy Jacob (Principal)

Vice Chairman : Fr. Joseph Alencheril (Vice Principal)
Ms. Siji Jacob (Vice Principal)

Coordinator   : Ms. Dimpile Jacob (Dept. of Commerce)

Members   : Mr. Shibu Kallarackal (Dept. of Computer Science)
Ms. Jasmin Antony (Dept. of Electronics)
Ms. Shiby Thomas (Dept. of Commerce)
Ms. Maira Jacob (Dept. of Computer Science)

ANTI HARASSMENT CELL

Mar Augusthinose College is committed to providing a safe academic and working environment to all the students especially its

girl students and women employees. As per the guidelines of UGC and the Supreme Court an Anti-Sexual Harassment Cell has been established by the College to provide a healthy and congenial environment to the staff and students so that women are not subjected to gender-specific discrimination or sexual harassment.

What constitutes harassment? Any unwelcome sexually determined behaviour- physical, verbal or any other form- which violates a woman's dignity and interferes with her ability to operate freely at work and study. Harassment would also include gender based discriminatory behaviour.

The cell has been constituted to meet the following objectives:

- To develop the guidelines and norms for a policy against sexual harassment.
- To develop principles and procedures for combating sexual harassment.
- To prepare a detailed plan of action, both short and long term

Coordinator   : Ms. Dhanya S.Namboodiri (Dept. of Management Studies)

Members   : Ms. Carolin Joseph (Dept. of Commerce)
Ms. Kala S. (Dept. of Commerce)
Ms. Ramya K.S. (Dept. of Management Studies)
Ms. Dona Maria John (Dept. of Biotechnology)

SC ST & OBC CELL

The SC-ST/OBC Cell has been established with the purpose to empower the SC-ST/OBC students in the college. The college takes special interest to encourage enrolling for career orientation programs, which would equip them with necessary skills to choose a career option.

Coordinator   : Dr. Sajeshkumar N.K. (Dept. of Biotechnology)
Mr. Thomson K. Augutine

MINORITY CELL

The Minority cell of the College is constituted with the purpose to empower the minority students in the college. The cell provides support to the students belonging to such communities to bring them to the mainstream. The minority cell has been very much keen to provide services to the educational and cultural needs of the minority community along with other caste, creed and nationality.

Coordinator   : Mr. Rajeev Joseph (Dept. Management Studies)

WOMAN'S FORUM

Women's Forum of MAC is established to create a safe and active environment that boosts all-round developments of women members. Ail-female students, staff members and faculty members of MAC are members of Women's Forum. It provides a platform for women to share their experiences and views regarding their status in the society and to suggest ways to improve and empower themselves.

Coordinator   :   Ms. Manesh Mathew (Dept. of Biotechnology)

Members   :   Ms. Ann Mary John (Dept. of Commerce)
                    Ms. Meenu Elizabeth (Dept. of Computer Science)

COUNSELLING AND GUIDANCE CELL

The stress and strain of life have become a part and parcel of everyday life. Many students cow down before the challenges they face. Frustration, ennui, meaninglessnes etc are the order of the student community. The counselling and guidance cell of the college helps the students to transform all life challenges into opportunities for maximum academic achievement and optimal personal growth so that in due course of time, they become valuable assets to the society.

Coordinator   :   Mr. Siju Thomas (HOD, Dept. of Social Work)
                    Ms. Jinu Joseph (Dept. of Social Work)

THE NATIONAL SERVICE SCHEME (NSS)

The NSS is under the Ministry of Human Resource Development. Its objective is the development of the personality of the students, through involvement in community services. A unit of the NSS was started in this College in 1996. There are two units at present with a strength of two hundred volunteers. Members are selected based on their aptitude. Admission is open to all students.

The syndicate of the Mahatma Gandhi University has decided to award 2% marks as grace marks in University Examinations, to the N.S.S. volunteers of all courses including professional courses, if they participate in the N.S.S. activities and camp during holidays.

Coordinators   :   Mr. Jobin P Mathew (Dept. of English)
                    Mr. Vineeth Kumar V. (Dept. of Electronics)
                    Ms. Jinu Joseph (Dept. of Social Work)

DEPARTMENT ASSOCIATIONS

Each department has an association to nurture the curricular, co-curricular and extracurricular potentials of students. The Associations provide the students with a platform to showcase their latent and inborn talents. Each Association organizes a smorgasbord of activities every year.

Name of Association	Department	Name of Coordinator
OPERON	Biotechnology	Ms. Anju George
MaCoMa	Commerce	Ms. Dhanyamol Varghese
MACCSA	Computer Science	Ms. Archana Gopinath
EA-MAC	Electronics	Mr. Ligin Joy
ECLAT	English	Ms. Rajasree Nair
FLASH	Management Studies	Rev. Dr. Bobby John
MACSWA	Social Work	Mr. Robins Jose

CAREER AND PLACEMENT CELL

The Placement Cell of the college functions under the guidance of a staff co-ordinator and it endeavours to impart training to students in choosing an appropriate career in the future. The cell coordinates the various career guidance programmes conducted by the departments. The cell also organizes career guidance, seminars and personality development programmes for the graduate students. The final year students are trained to face both personal and general interviews. The cell subscribes to various career magazines and displays on notice boards news regarding important career opportunities.

Coordinators : Fr. Joseph Alencheril (Vice Principal)
Mr. Prakash Joseph (Administrative Executive)

Members : Mr. Rajeev Joseph (Administrative Officer)
Mr. Siju Thomas (HOD, Dept. Social Work)
Mr. Jiby John Mathew (Dept. of Biotechnology)
Ms. Tracy John (Dept. of English)
Ms. Jomy Joseph (Dept. of Electronics)
Ms. Kala S. (Dept. of Commerce)
Mr. Roy George (Dept. of Management Studies)

BLOOD DONORS FORUM

Blood Donors Forum functions in the college aiming to cater to the needs of patients in and around. Working in collaboration with the NSS unit of the college the forum maintains a blood donors directory. Blood donation camps are organised in the college regularly with the active participation of the staff and students.

Coordinators : Ms. Shiby Thomas (Dept. of Commerce)
Ms. Jain James (Dept. of Commerce)

SPORTS AND GAMES

Encouragement and facilities are offered to those students who wish to develop their potential in sports and games. Infrastructure and facilities are available in Basket Ball, Volley Ball, Cricket, Indoor Games, Gymnasium, Shuttle Badminton, Hand Ball, Yoga and track and field spots.

Coordinator : Mr. Manoj C. George

THE COLLEGE MAGAZINE

The College Magazine is an open forum where students can express their views and opinions. It is an outlet for the creative talents of the Students. The student Editor, helped by an Editorial Board and the Staff Editor, brings out the magazine at the beginning of the academic year. The magazine showcases the literary, cultural, sports activities and achievements of the students. The success of a College Magazine depends upon the students. By writing for the magazine, a student leaves behind an indelible mark of her passing through the College.

Editorial Team

Chief Editor : Fr. Joseph Alencheril (Vice Principal)

Members : Ms. Tracy John (Dept. of English)
Mr. P.R. Vijayakumar (Dept. of Malayalam)
Ms. Bobimol M.T. (Dept. of Hindi)
Student Editor

JESUS YOUTH

It is an organization primarily of the catholic students. Yet it extends services and facilities of formation to all students in the campus.

With a view to impart Christ experience and faith Jesus Youth offers programmes like spiritual seminars, Prayer meeting, retreats, visit to orphanages etc.

Coordinator : Ms. Regina Sebastian (Dept. of Electronics)

Members : Ms. Jasmin Antony (Dept. of Electronics)
Ms. Raisa Jose (Dept. of Mathematics)
Ms. Jinu Joseph (Dept. of Social Work)
Mr. Shan Augustin (Dept. of Computer Science)

P.G. STUDENTS' ASSOCIATION

It is a unique platform for the students of various Post Graduate programmes to come together and discuss matters of curricular and co-curricular and extracurricular interests.

Coordinator : Ms. Siji Jacob (Dept. of Electronics)

Members : Ms. Jasmin Antony (Dept. of Electronics)
Ms. Anett Joseph (Dept. of Computer Science)

ARTS CLUB

The objective of the Arts club in college is to promote students who have talent in music, dance, drama, and various art forms. The college provides ample opportunities for such students to showcase their talents in state and national level competitions. Arts Club also gives promotion of various art forms like Painting, Poster Designing, Cartooning, Pencil Drawing, photography, etc.

Coordinator : Mr. Sumesh C.N. (Dept. of Commerce)

Member : Ms. Sheeba Thomas (Dept. of English)

ANTI NARCOTIC CLUB

The extensive use of narcotics within and outside educational institutions has become a serious concern nowadays. It's high time for teachers and parents to work against this menace and eradicate it. The highly energetic youth can be guided by educating and at the same time by warning them against the adverse effect of narcotics. With this noble intention, we formed the anti-narcotics club in our college.

Ensure no sale of tobacco/narcotic products inside the premises and within the radius of 100 yards of the college. Design notice board as per COTPA (Cigarettes and Other Tobacco Products Act) guidelines

and install at various locations. Conducting Anti-drug rallies and poster presentations on the alarming health effects of narcotics.

Coordinator : Mr. Shan Augustine (Dept of Computer Science

Member : Ms. Rathi C. R. (Dept. of Biotechnology)

NATURE CLUB

The Nature Club of MAC aims to inspire students to think differently about the environment and encourage them to be eco-friendly and to do whatever they could do to protect nature. To help young people experience the wonder and wilderness of nature.

Coordinator : Ms. Anju George (Dept. of Biotechnology)

Member : Mr. Binoy Augustine (Dept. of Biotechnology)

SCIENCE CLUB

Science Club of MAC functions with the objectives to promote an interest in the sciences, to experience the sciences above and beyond the classroom setting, to provide career information, and to enhance the scientific thinking and analytical prowess of the students.

Coordinator : Ms. Rekha Claris Joseph (Dept. of Computer Science)

Members : Ms. Sheena John (Dept. of Biotechnology)
Mr. Sony E.S. (Dept. of Computer Science)

BIODIVERSITY CLUB

The biodiversity clubs are meant to carry out programmes for conservation of local biodiversity in accordance with Biodiversity Acts, in association with local Biodiversity Management Committees (BMCs).

Coordinator : Mr. Jiby John Mathew (Dept. of Biotechnology)

Member : Ms. Mannesha Baby (Dept. of Biotechnology)

DANCE CLUB

This dance club is to highlight the talents of dance and creativity providing opportunities to dance lovers to prove their talents and a platform for them to have artistic exploration.

Coordinator : Ms. Rajasree Nair (Dept. of English)

Member : Ms. Rinz Roy (Dept. of Management Studies)

MUSIC CLUB

The music club at MAC aims to provide a platform for students to showcase their musical talent continually. We believe that it is essential to nurture the innate musical talent in everyone. This not only acts as a diversion from the busy professional schedules but also inspires one to perform well in all aspects of life by serving as a morale booster.

Coordinator : Ms. Surabhi Kurian (Dept. of Computer Science)
Member : Ms. Jomy Joseph (Dept. of Electronics)

QUIZ CLUB

The unprecedented growth of quizzing has made it popular with people of all ages in almost every sphere of life. Quizzing is no more a general knowledge test. It is an entertaining mind sport that tests a person's mental ability, alertness and general awareness. These factors resulted in the formation of 'The Quiz Club' at MAC.

Coordinator : Mr. Georgekutty Sebastian (Dept. of Commerce)
Members : Mr. Jithin Robin (Dept. of Commerce)
          Ms. Dhanyamol Varghese (Dept. of Commerce)

DRAMA CLUB

The Dramatics Club is a platform where enthusiastic individuals meet and synergize their energies to bring out their histrionic capability.

Coordinator : Ms. Sheeba Thomas (Dept. of English)
Member : Ms. Linda Baby (Dept. of Commerce)

ORATORY CLUB

The club aims at enhancing the ability of the students to communicate and demonstrate their feelings by exploring and understanding their own emotions. It provides the platform for finding who they are. Learning to express oneself in a healthy manner is a wonderful way to live an authentic and more meaningful.

Coordinator : Ms. Anns Shaji (Dept. of English)
Member : Ms. Alvina Jose (Dept. of English)

WRITERS' FORUM

The Writers Forum is open to MAC students interested in writing poetry, prose, plays, song lyrics, graphic novels, and other genres. The purpose of the forum is to provide a positive and productive atmosphere for developing student writers to integrate, learn, and grow.

Coordinator   :   Ms. Sharon Mathew (Dept. of English)

Member   :   Mr. Georgekutty M.C. (Dept. of English)

READERS' FORUM

In an age maraud by umpteen social media; the significance of reading has been lost. The readers' forum established in the college fosters, promotes and nurtures reading habit among the students. The club intends to make the students fall in love with books.

Coordinator   :   Mr. Jithin Robin (Dept. of Commerce)

Member   :   Ms. Christy Rose Joseph (Dept. of English)

NOON DAY CULTURAL PROGRAMME

The college provides an opportunity for every student to display his artistic talents. Each department is allotted slots in the noon interval to conduct cultural programmes. It is a unique feature of MAC.

Coordinator   :   Mr. Lijin Joy (Dept of Electronics)

Member   :   Ms. Moncy Thomas (Dept. of Management Studies)

AKSHARA KAIRALY SADASS

It is formed to promote Malayalam Literature especially poetry. It holds in Aksharaslokam competitions.

Coordinator   :   Mr. Abhilash V. (Dept. of Electronics)

Member   :   Mr. Vijayakumar (Dept. of Malayalam)

YOGA CLUB

Yoga is the union of body conscious with the subconscious. Jivatma & Paramatma. It is the science of healthy & better living. Yoga helps to control the moods of the mind and helps to maintain total health and wellness physically, morally, emotionally and spirituality.

Coordinator   :   Mr. Abhilash V. (Dept. of Electronics)

Member   :   Ms. Alphonsa George (Dept. of Maths)

KARATE CLUB

Karate classes are conducted in the college to equip the students with self-defense skills that they may protect themselves in challenging situations. This is in keeping with the larger policy of the college which aims to impart holistic education comprehensively preparing students for the world ahead.

Coordinator   :   Mr. Sunil K. Joseph (Dept. of Computer Science)

Member   :   Mr. Subin Jose (Dept. of Biotechnology)

MARS (Mar Augusthinose Research Society)

The three pillars of higher education today are Teaching Research and extension. MARS is framed to popularize and instil among the staff the culture of research and extension activities. The Society promotes the teaching community to pursue academic research leading towards Ph.D. and publish research articles in the CARE list, the college houses the Paremakkal Governador Research Centre that encourages researches in church history and allied subjects.

Convener   :   Dr. Sajeshkumar N.K. (Dept. of Biotechnology)

Joint Conveners: Rev. Dr. Bobby John (Dept. of Management Studies)
Dr. Prem Jose V. (Dept. of Biotechnology)

NOVIAN HUB - MAC INNOVATION CELL

The basic idea of the hub is to provide chance to every student who is interested in developing their technical skil. The hub also aims at providing and environment friendly platform for sharing new ideas and transforming these ideas into finished products.

Coordinator   :   Mr. Kishore (Dept of Electronics)

Members   :   Mr. Shan Augustine (Dept. of Computer science)
Ms. Tinu Maria Thomas (Dept. of Management Studies)

ENTREPRENEURSHIP DEVELOPMENT (ED) CLUB

ED Club functions in the college with a view to encouraging those students who have valuable, original and ingenious entrepreneurial ideas, which may not germinate and grow to completion without necessary environment, ambiance and support. Enabling students to materialize their innovative ideas even while in colleges could

contribute significantly to the growth of a robust entrepreneurial eco-system in the country.

Coordinator   :   Ms. Meera Elizabeth Augustine (Dept. of Management Studies)

Members   :   Mr. Nirmal Kuriakose (Dept. of Commerce)
                Mr. Lijo Baby (Dept. of Commerce)

COLLABORATIONS AND PARTNERSHIPS

ASPIC CLUB
(Antibiotic Stewardship and Prevention of Infections in Communities)

ASPIC clubs are formed under the patronage of the head of the institution. The head of the institution is the final authority to decide on the composition of the club; and selection of office-bearers.

Activities of ASPIC clubs are:

Awareness classes for fellow students on issues of antibiotic abuse and antibiotic resistance, Function as a pressure group to prescribers and dispensers, to ensure that there is no misuse, Increase awareness of personal hygiene and menstrual hygiene among fellow students and the broader community.

Nodal officer   :   Ms. Sheena John (Dept. of Biotechnology)

NSDC (National Skills Development Corporation)

The College is a partner of national skills development corporation to upgrade student's skill to international standard through significant industry involvement, the college has tie up with Keltron for conducting NSDC courses in the College.

Nodal officer   :   Mr. Abhilash V. (Dept. of Electronics)

MGNCRE (Mahatma Gandhi National Council of Rural Education)

Mahatma Gandhi National Council of Rural Education under the Ministry of Human Resource Development, in Government of India strives to promote resilient rural India through Higher Education interventions. MGNCRE designs, develops and promotes curriculum inputs for higher education programmes offered by Universities and Autonomous Institutions in India. The, Social higher educational

streams of focus for MGNCRE include: Rural Studies, Rural Development, Rural Management Work and Education. The curriculum inputs are both theoretical and practical field-related relevant to rural India.

Nodal officer   :   Ms. Dhanya S. Nampoodiri

NDLI CLUB (National Digital Library of India)

To make available to the learners community learning resources through a single-window, National Mission on Education through Information and Communication Technology (NMEICT) has sponsored the National Digital Library of India (NDLI) project and arranged funding through Ministry of Education.

Nodal officers   :   Ms. Jain James (Dept. of Commerce)
                     Ms. Amalu Peuse (Dept. of Commerce)

IIC (Institution's Innovative Council)

Ministry of Education (MoE), Govt. of India has established 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation among all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are informative years.

Nodal officer   :   Mr. Kishore (Dept. of Electronics)

YIP (Young Innovators Programme)

Young Innovators Programme is a specially designed programme under Kerala Development and Innovation Strategic Council (K-DISC). The programme aims to empower future innovators to innovate new products, services or models to meet emerging requirements, unarticulated needs, or existing market needs of the society more effectively through an innovative challenge.

Nodal officer   :   Dr. Sajesh Kumar (Dept. of Biotechnology)

NAD (National Academic Depository)

National Academic Depository (NAD) is a 24X7 online store house of all academic awards viz.certificates, diplomas, degrees, marksheets etc. duly digitised and lodged by academic institutions /

boards / eligibility assessment bodies. NAD not only ensures easy access to and retrieval of an academic award but also validates and guarantees its authenticity and safe storage.

Nodal officer   :   Mr. Sumesh C.N. (Dept. of Commerce)

Red Hat Academy

Red Hat Academy is a Free Academic partnership from Red Hat, the American multinational software company and the world's leading provider of enterprise open source solutions. Red Hat® Academy provides a curriculum to help education institutions keep pace with the demands of industry. Rather than learning theoretical skills, students learn practical skills based on use cases from thousands of enterprise implementations.

Nodal officers   :   Mr. Sunil K. Joseph (Dept. of Computer Science)
Ms. Lintu George (Dept. of Computer Science)

ASAP (Additional Skill Acquisition Programme)

ASAP Kerala is an undertaking by the Higher Education Department of the Kerala Government that focuses on training students to improve their employability.

Nodal officer   :   Mr. Georgekutty Sebastian (Dept. of Commerce)

UBA (Unnat Bharat Abhiyan)

UBA is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India.

The Mission of Unnat Bharat Abhiyan is to enable higher educational institutions to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. It also aims to create a virtuous cycle between society and an inclusive academic system by providing knowledge and practices for emerging professions and upgrading the capabilities of both the public and the private sectors in responding to the development needs of rural India.

Nodal Officer   :   Mr. Robins Jose (Dept. of Social Work)

NCS (National Career Service)

National Career Service is a one-stop solution that provides a wide array of employment and career-related services to the citizens of India. It works towards bridging the gap between job seekers and employers, candidates seeking training and career guidance, and agencies providing training and career counseling. The NCS portal provides a wide range of career-related services including job search, job matching, rich career content, career counseling, information on Job Fairs, services of local service providers like drivers, plumbers, etc. for households, and various other services. This portal facilitates the registration of Job Seekers, Employers, Skill Providers, Career Counsellors, Local Service Providers (LSPs), Career Centers, Placement Organizations, Households (for availing the services of the LSPs), and Government Departments.

Nodal officer   :   Mr. Sunil K. Joseph (Dept. of Computer Science)

IEDC (Innovation and Entrepreneurship Development Centre)

The Innovation and Entrepreneurship Development Centres are platforms set up in Engineering, Management, Arts & Science Colleges and Polytechnics with an aim to provide students an opportunity to experiment and innovate. IEDCs works as the first launch pad for a student's entrepreneurial journey and provide them with access to cutting edge technology, world class infrastructure, high quality mentorship, early risk capital and global exposure.

Nodal officer   :   Mr. Abilash V. (Dept. of Electronics)

COURSERA FOR CAMPUS

The career landscape is constantly evolving, so it is important to make sure you have the job-relevant skills employers are looking for. With over 6,000 Coursera courses and 1900+ projects to choose from, students can supplement their current curricula and learn additional in-demand skills that will help prepare them for coveted roles in some of today's most sought-after jobs in technology and other innovative industries – before they graduate. Through the 'Coursera for Campus' programme, students and faculties of Mar Augusthinose College will be able to do globally valid certificate courses and become more job ready.

Nodal officer: Mr. Sunil K. Joseph (Dept. of Computer Science)

KERALA RAGGING PROHIBITION ACT 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസസ്ഥാപനങ്ങളിൽ റാഗിങ്ങ് നിരോധിച്ചുകൊണ്ടുള്ള 1988 ലെ കേരള റാഗിങ് നിരോധന ആക്ടിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടെയും രക്ഷ കർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരകമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാ കുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ ആയ ഏതെങ്കിലും പ്രവർത്തി ചെയ്യൽ എന്നർത്ഥമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധി ക്ഷേപിക്കുന്നതോ പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ അല്ലെങ്കിൽ

2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെ യ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്ന താകുന്നു.

3. റാഗിങ്ങ് നിരോധനം ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തി ന്റെയും അകത്തും പുറത്തും റാഗിങ് നിരോധിച്ചിരിക്കുന്നു.

4. റാഗിങ്ങിനുള്ള ശിക്ഷ: ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപന ത്തിനകത്തോ അഥവാ പുറത്തോ റാഗിങ്ങ് നടത്തുകയോ റാഗിങ്ങിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിങ്ങ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊ രാളും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടുവർഷം വരെയാകാ വുന്ന കാലയളവിലേക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്ക പ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴ ശിക്ഷയ്ക്കും കൂടി വിധേയനാകേണ്ടതുമാണ്.

5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ : 4-ാം വകുപ്പിൽ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെ യും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽനിന്നും പിരിച്ചുവിടേണ്ട തും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നു വർഷകാലത്തേക്ക് മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തുമാകുന്നു. വിദ്യാർത്ഥിയെ സസ്പെൻ ഡു ചെയ്യൽ: മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗി

നെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതി പോലെ, മാതാപിതാക്കളോ, രക്ഷകർത്താവേ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തി ന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴാം ദിവസത്തിനകെ, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെ ന്നു കണ്ടാൽ കുറ്റാരോപണ വിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും ഉടൻതന്നെ പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസസ്ഥാപനം സ്ഥിതി ചെയ്യുന്ന പ്രദേശത്ത് ആധികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപ ടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.

6. 1-ാം വകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കു കയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേ ഷണത്തിൽ പ്രഥമ ദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയിക്കുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.

7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത്: വിദ്യാ ഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെ ടുന്ന രീതിയ്ല റാഗിങ്ങിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങ നെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പി ച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവനം ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെ ടേണ്ടതുമാണ്.

വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ മൊബൈൽ ഫോണുകളുടെ ഉപയോഗം തടയുന്നതിനും അശ്ലീല ചുവയുള്ള സിനിമാറ്റിക് ഡാൻസുകളും, ഫാഷൻ ഷോകളും നിറുത്തലാക്കിക്കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ്

01-03-2005 തീയതിയിലെ സർക്കാർ ഉത്തരവ് (ആർ.റ്റി) നം 346/05/ഉ. വി.വ പ്രകാരം വിവരസാങ്കേതിക വിദ്യയുടെ ദുരുപയോഗം തടയുന്നതിന്റെ ഭാഗമായി ഈ സ്ഥാപനത്തിൽ മൊബൈൽ ഫോണിന്റെ ഉപയോഗവും സിനിമാറ്റിക്, ഫാഷൻ ഷോ എന്നി വയും നിറുത്തലാക്കിയിരിക്കുന്നു.

SCHOLARSHIP DETAILS

1. NETEC Endowment, Instituted by Dr. C.G. Mohandas of New York. Awarded to two top ranking students, one from BCA and one from B. Sc. Electronics.

2. Rev. Fr. Augustine Perumattam Scholarship awarded to a BBA Student on the basis of his/her academic performance.

3. Rev. Fr. Augustine Perumattam Endowment awarded to a B. Com student on the basis of his/her academic performance.

4. Rev. Fr. Cyriac Kunnel Endowment awarded to the final year student who gets the highest mark in M.Sc. (Electronics), M.Sc. (Computer Science), MHRM and M.Com. based on their academic performance.

5. Rev. Dr. K.M. Mathew Koyippally S.J. Endowment, awarded to two final year students from B.Sc. (Biotechnology) and two students from M.Sc. (Biotechnology) based on their academic performance.

6. K.M. Thomas Koyippally Pedagogical Golden Jubilee Endowment awarded to financially backward students on the basis of their character and academic performance.

7. Dr. K.C. Shanmukhan Memorial Endowment for giving prizes to the winners of the Quiz competition conducted by the Electronics Department.

8. Pallivathukkal (Cherukunnel) Endowment awarded to financially backward students on the basis of their character and academic performance.

9. Rev. Fr. Mathew Narively Endowment awarded to financially backward students based on their character and academic performance.

10. Alumni Association students Aid fund awarded to financially backward students on the basis of their character and academic performance.

11. N.J. Thomas endowment awarded to financially backward students based on their character and academic performance.

12. M.Com (2008-2010 batch) endowment awarded to an M.Com student based on his/her academic performance.

13. Arun Jose endowment awarded to a BBA student based on his/her academic performance.

14. Mrs. Meena Mathew Endowment instituted by the Management of the College, the staff and students of the department of Electronics, to be awarded to the best outgoing students of (1) final year B.Sc Electronics and (2) final year MSc Electronics, and (3) to the most financially backward student of either final year B.Sc Electronics or M.Sc Electronics.

15. Nobin Joy Endowment awarded to final year B.Sc Electronics student on the basis of his/her character and academic performance.

16. Prof. P.K. Kuriakose Memorial Endowment awarded to final year students from B.A. (Commu. English) and M.A. (English)on the basis of their academic performance.

17. Rev. Dr. George Njarakunnel Sapthathy Endowment, awarded to financially backward students on the basis of their character and academic performance.

18. Rev. Dr. George Njarakunnel Sacerdotal Golden Jubilee Endowment awarded to financially backward students based on their character and academic performance.

UNIVERSITY RANK HOLDERS

Sl. No.	Year	Name of the Student	Programme	Rank/ Position
1.	1998	Bijoy Mathew	BSc (Ele)	II
2.	2001	Lijo John	BSc (Ele)	III
3.	2002	Regina Sebastian	BSc (Ele)	III
4.	2002	Rengeta Kurian	BBA	III
5.	2003	Sachin Lal Varghese	BBA	I
6.	2003	Reeba Elsa Abraham	BSc (Ele)	III
7.	2004	Ronylal James	BSc (Ele)	I
8.	2004	Regina Sebastian	MSc (Ele)	I
9.	2005	Merly Alphonsa Mathew	BSc (BT)	III
10.	2005	Divya Joseph	BSc (Ele)	III
11.	2005	Santhosh Eapen	BBA	III
12.	2005	Seena Mathew	MSc (Ele)	I
13.	2005	Jibi Jose	MSc (Ele)	III
14.	2005	Sheeja Johnson	MHRM	II
15.	2005	Chitra M. K.	MHRM	III
16.	2006	Jisha Abraham	MSc (Ele)	II
17.	2006	Jim Mathew	MSc (CS)	I
18.	2006	Divya M. K.	MSc (CS)	II
19.	2006	Vineet Das	MSc (CS)	I
20.	2006	Roselin Maria Jose	MHRM	II
21.	2006	Reema Ann Mathew	MHRM	III
22.	2006	Sreelakshmi R.	MSc (BI)	II

23.	2006	Sherin C. George	MSc (BI)	III
24.	2007	Vineeth K.	BBA	I
25.	2007	Jerin Abie John	BBA	II
26.	2007	Bibin Sunny	BCA	II
27.	2007	Serin Sebastian	MSc (Ele)	I
28.	2007	Jesiya Thomas	MSc (Ele)	III
29.	2007	Remya Andrews	MHRM	I
30.	2007	Jinta Jose	MHRM	II
31.	2007	Jija S. James	MSc (BI)	I
32.	2007	Anumol Antony	MSc (BI)	III
33.	2008	Soumya S. Nair	MHRM	I
34.	2008	Sumitha Figarado	MHRM	II
35.	2008	Mhilsa Mary A. A.	MHRM	III
36.	2008	Tresa Mathew	MSc (Ele)	II
37.	2008	Priya Das	MSc (BI)	I
38.	2009	Mithu M.	BSc (Ele)	III
39.	2009	Rona K. S.	MSc (CS)	I
40.	2009	Deepa Elizabeth James	MSc (CS)	III
41.	2009	Jinu Joseph	MSc (Ele)	III
42.	2009	Sherin Sarah George	MHRM	I
43.	2009	Thanuja Martin	MHRM	III
44.	2010	Dhanya George	BSc (BT)	I
45.	2010	Arathimol R.	BSc (Ele)	I
46.	2010	Gini M. S.	MHRM	I
47.	2010	Ann Rose James	MHRM	II

48.	2011	Joby Sebastian	MSc (CS)	I
49.	2011	Deepa Elizabeth Scaria	MHRM	II
50.	2011	Jaimol J Moozhiyankal	MHRM	II
51.	2011	Aswatha Alina Thomas	MHRM	III
52.	2012	Sr. Shijimol N.C.	MSc (CS)	II
53.	2012	Tomina Tom	MSc (CS)	III
54.	2012	Greshma Maria Jose K.	MHRM	I
55.	2012	Sherin Mathews	MHRM	II
56.	2012	Shalu Jose	MHRM	III
57.	2013	Neethu Mathew	MHRM	I
58.	2013	Rinkle Rose Shaji	MHRM	II
59.	2013	Pavithra V.	MSc (Ele)	III
60.	2013	Tony Sebastian	BA English	II
61.	2013	Jerish Luke	BSc (Ele)	I
62.	2015	Arya Sahadevan	BSc (Ele)	I
63.	2015	Limal Kunjachen	BSc (Ele)	III
64.	2015	Albymole Roy	BCom (Co-op)	III
65.	2015	Jerish Luke	MSc (Ele)	II
66.	2016	Meril Mathew	BA English	II
67.	2016	Jesna Jaison	BBA	III
68.	2016	Aiswaryadevi Raj	BSc (Ele)	III
69.	2016	Vineetha V.	MHRM	I
70.	2017	Sneha M.	BA English	I
71.	2017	Anjusha K.R.	BSc (BT)	I
72.	2017	Nila Joy	BSc (BT)	II

73.	2018	Phebe Francis	BA English	I
74.	2018	Preetha Rosa Cyriac	BBA	III
75.	2018	Rajasree Nair	BA English	III
76.	2019	Varsha Salim	BBA	I
77.	2019	Ajay Issac	BSc (Ele)	II
78.	2019	Vismaya Manikuttan	BSc (BT)	I
79.	2019	Drisya Vidyadharan	BCA	III
80.	2019	Annie Kunjumon	MHRM	I
81.	2020	Sneha Yohannan	BBA	I
82.	2020	Unnimaya Sajeev	BSc (BT)	I
83.	2020	Vidya Balachandran	BA English	II
84.	2020	Anjina C Thomas	MHRM	III
85.	2020	Sangeetha Maria Shaji	BCom (Co-op)	III
86.	2021	Tiya Ann Sebastian	BBA	I
87.	2021	Aswathi Nair	BSc (BT)	I
88.	2021	Gopika S Kumar	BSc (BT)	III
89.	2021	Neenu Stanly	BA English	III
90.	2021	Jerin George	BSc (Ele)	III
91.	2021	Abhinaya Dev	MSW	I
92.	2021	Vena Murali	MSW	II
93.	2021	Parvathy Prakash	MSc BT	I
94.	2021	Elsa Sajan	MCom	II
95.	2021	Binu Maria Baby	MHRM	II
96.	2022	Megha Pradeep	BSc BT	I
97.	2022	Elizebeth Pious	BSc Ele	I
98.	2022	Roshini James	BSc BT	II

FORMER TEACHERS & STAFF

Name	Date of Joining	Date of Relieving
Dr. P. J. Sebastian (Principal)	1995.06.01	1998.03.12
Ms. Jyothis Elizabeth Joseph	1995.09.18	1998.08.03
Ms. Mollykutty Mathew	1995.07.27	1998.09.18
Mr. Roy Joseph	1995.09.13	1998.11.27
Mr. Shiju K. Mathew	1995.07.27	1999.03.12
Mr. Mathew Alex	1996.07.02	1999.07.03
Mr.V. K. Kuriakose	1996.10.01	2000.02.14
Ms. Reena Sebastian	1997.07.18	2000.04.30
Mr. Sibymon P.	1996.07.22	2000.05.31
Ms. Shinymol Kurian	1995.07.27	2000.09.30
Ms. Praseetha S.	1997.09.12	2000.09.30
Prof. Mathew T. Matheikal (Principal)	1998.04.02	2001.03.30
Ms. Mercy Thomas	1997.10.31	2001.12.01
Mr. Sattukutty E. K.	1997.07.14	2001.12.21
Ms. Sindhu V. S.	1998.07.13	2002.01.03
Ms. Minimol Mathew	1996.07.24	2002.05.15
Mr. Noble Joseph	1996.12.02	2002.10.24
Ms. Preethi M Vallattu	1996.08.22	2002.12.18
Mr.Mathew Antony	1996.08.22	2003.05.02
Ms. Deepa V. Dev	2000.05.22	2003.06.09
Mr. Jose J. oseph	1996.09.08	2003.08.30
Ms. Jessy Sebastian	1996.08.22	2003.09.05
Mr. Saji Abraham	1999.06.14	2003.12.31
Mr. Gireesh K. P.	1999.04.16	2004.08.25
Sr. Sophy Jose	1998.05.04	2005.05.05
Mr.Robin Augustine	2001.08.16	2005.06.10
Mr. Jose T. George	2002.07.01	2005.11.07
Mr. Jailal V. C.	2002.09.17	2006.01.20

Mr. Mary Michael	1997.12.01	2006.03.31
Ms. Betsy T.	2003.10.30	2006.08.01
Mr. K.C. Shanmukhan Achari	2002.10.30	2006.10.30
Ms.Limisha Mathew	2004.06.28	2007.02.28
Mr. Ampu Harikrishnan	2003.11.04	2007.09.10
Ms. Manju Jose Mattam	2003.05.29	2007.11.02
Ms. Shinymol T. S.	2002.10.28	2007.12.14
Mr. Felix Thomas	1995.07.01	2008.03.31
Sr. Lucy Jose	1999.10.01	2008.05.31
Ms. Beena George	2003.07.07	2008.06.01
Prof. P. C. Mathai	2001.09.05	2009.03.31
Mr. Shiby George	2002.09.09	2009.08.14
Dr. Benny Joseph	1995.07.27	2010.06.01
Ms. Jasmine George	2004.08.06	2010.06.01
Mr. K. M. Thomas (Vice Principal)	1996.09.02	2010.06.08
Ms. Nisha Gopinath	2007.12.03	2011.01.20
Mr. Jijomon C. J.	2007.10.10	2011.01.31
Mr. Mathew A. M. T.	2005.10.18	2011.03.31
Ms. Leelamma Mathew	2006.08.01	2011.03.31
Ms. Deepa Mathew	2007.11.02	2011.05.31
Ms. Meena Mathew	2000.10.03	2011.07.07
Ms. Minnu Thomas	2009.08.18	2012.07.31
Mr. Shibu Murukan	2008.06.23	2012.12.30
Mr. Renny A. George	2010.06.14	2013.07.08
Prof. Sr. Regina Mary	1999.09.07	2014.03.31
Ms. Seena Chacko	2011.12.01	2014.05.23
Ms. Maria C. Joseph	2010.09.02	2014.05.30
Ms. Jubi Ans Babu	2005.06.13	2014.05.31
Ms. Dymy P. Abraham	2008.06.17	2014.05.31
Ms. Laly Antony	2001.06.18	2014.06.30

Ms. Deepa Elizabeth James	2009.07.28	2014.06.30
Ms. Sona Francis	2008.07.01	2014.09.12
Mr. Manjesh Joseph	2000.10.03	2014.09.17
Ms. Snoby Augustine	2005.07.06	2014.09.30
Ms. Sherin Peter	2011.11.30	2014.11.30
Mr. Jobin Pulickal	2008.09.22	2015.02.15
Ms. Nimmy Jose	2012.12.05	2015.03.31
Mr. Mahesh J.	2007.10.15	2015.05.30
Prof. P. K. Kuriakose	2001.08.01	2015.11.11
Fr. Mathew Koramkuzha	2011.02.28	2016.01.30
Ms. Mini P. Vijay	2006.08.01	2016.06.30
Sr. Pushpa Jose	2014.07.15	2017.03.30
Sr. Nithya Maria	2014.07.01	2017.03.31
Mr. Jobin Michael	2003.07.30	2017.06.01
Ms. Amalu Johny	2014.10.10	2017.06.16
Ms. Syamini V.	2013.06.07	2017.10.31
Mr. M. V. John	2003.07.09	2018.04.30
Ms. Christy Joseph	2005.06.27	2018.04.30
Ms. Remya Michael	2011.01.05	2018.06.12
Ms. Lalloo Alphonse	2012.10.03	2018.07.31
Ms. Princy George	2014.08.01	2018.09.14
Mr. Sujith A. S.	2014.06.10	2018.11.30
Mr. Seiminlen Lhoujem	2015.08.01	2018.12.05
Prof. V. A. Mathew	1995.07.27	2019.03.29
Mr. Arun K. Antony	2011.07.20	2019.09.16
Dr. Joseph V. J. (Principal)	1995.07.27	2020.03.31
Adv. Taj. K. Tom	2004.06.29	2020.03.31
Mr. Edmond Dantes George K.	2007.08.22	2021.02.27
Mr. Wilson P. Victor	2007.06.04	2021.10.31
Ms. Bijo Joseph	2011.05.17	2021.10.31
Ms. Sandhra Maria George	2017.07.05	2021.07.31

Mr. Jeffin Jose	2008.09.17	2021.12.31
Sr. Tomcy John	1998.05.04	2021.12.31
Mr. Shaji Augustine	2003.05.02	2021.12.31
Mr. Davis George	2004.04.28	2021.12.31
Sr. Daisy Thomas	2008.06.02	2021.12.31
Mr. Michael Cyriac	2001.08.01	2022.03.31
Sr. Marykutty Kuriakose	2002.09.02	2022.03.31
Prof. John Zacharias	2004.05.29	2022.03.31
Prof. M. K. Kurian	2008.09.22	2022.03.31
Mr. Chacko T. M.	2014.05.07	2022.03.31
Dr. Fed Mathew	2018.07.16	2022.03.31
Dr. Titus T. K.	2018.12.01	2022.03.31

JUNE 2023

1	Thu		
2	Fri		
3	Sat	**H**	
4	Sun	**H**	
5	Mon		World Environment Day
6	Tue		
7	Wed		World Food Safety Day
8	Thu		International Ocean Day
9	Fri		
10	Sat	**H**	Second Saturday
11	Sun	**H**	
12	Mon		World Day Against Child Labour
13	Tue		
14	Wed		World Blood Donor Day, Net coaching - English
15	Thu		Seminar BT
16	Fri		Workshop in Socialwork
17	Sat	**H**	
18	Sun	**H**	
19	Mon		Workshop SPSS - MSW
20	Tue		Net coaching
21	Wed		
22	Thu		Avishkar IIIM.S.
23	Fri		World Advertising Day, UG Project Presentation
24	Sat	**H**	
25	Sun	**H**	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		

JULY 2023

1	Sat	H	
2	Sun	H	International Co-operative Day
3	Mon		St. Thomas Day
4	Tue		
5	Wed		
6	Thu		
7	Fri		
8	Sat	H	
9	Sun	H	Second Saturday
10	Mon		
11	Tue		World Population Day
12	Wed		SPARK
13	Thu		SPARK
14	Fri		SPARK / Seminar IPR
15	Sat	H	World Youth Skills Day
16	Sun	H	
17	Mon		Karkidaka Vavu
18	Tue		
19	Wed		
20	Thu		Visit to Press club
21	Fri		Seminar - MSW
22	Sat	H	
23	Sun	H	
24	Mon		Bridge course BCA
25	Tue		
26	Wed		
27	Thu		Orientation
28	Fri		Feast of St. Alphonsa, Seminar on IPR
29	Sat	H	Seminar on Research Methodology
30	Sun	H	
31	Mon		

AUGUST 2023

1	Tue		
2	Wed		
3	Thu		
4	Fri		
5	Sat	H	
6	Sun	H	
7	Mon		National handloom day
8	Tue		Association BT
9	Wed		
10	Thu		World Bio Fuel Day, News Casting
11	Fri		
12	Sat	H	Second Saturday
13	Sun	H	
14	Mon		Association inuguration MSW
15	Tue		Independance Day
16	Wed		
17	Thu		
18	Fri		Inuguration English Association
19	Sat	H	Workshop on PRA
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		Media Fest English
24	Thu		
25	Fri		Seminar on Research Methodology Commerce
26	Sat	H	Onam Holidays Begins
27	Sun	H	
28	Mon		Patron's Day-Feast of St. Augustine, Ramapuram Parish Festival, Ayyamkali Jayanthi
29	Tue		Thiruvonam
30	Wed		
31	Thu		Sree Narayanaguru Jayanthi

SEPTEMBER 2023

1	Fri		Personality Development MSW
2	Sat	**H**	
3	Sun	**H**	
4	Mon		
5	Tue		Teachers' Day
6	Wed		Sreekrishna Jayanthi
7	Thu		Literary Media Quiz
8	Fri		St. Mary's Day
9	Sat	**H**	Second Saturday
10	Sun	**H**	
11	Mon		English class @ School
12	Tue		English class @ School
13	Wed		English class @School , World Literacy Day
14	Thu		English class @ School, IPR
15	Fri		
16	Sat	**H**	International Ozone Day
17	Sun	**H**	
18	Mon		Associaiton Inuguration MS
19	Tue		
20	Wed		
21	Thu		International Day of Peace, Research Methodology Seminar
22	Fri		Sree Narayan Guru Samadhi, Capital Management
23	Sat	**H**	World Alzheimer's Day
24	Sun	**H**	
25	Mon		
26	Tue		Quiz competition CS
27	Wed		Nabi Dinam
28	Thu		
29	Fri		PTA / CS
30	Sat	**H**	Project proposal Workshop MSW

OCTOBER 2023

1	Sun	H	World Old Age Day
2	Mon		Gandhi Jayanthi
3	Tue		International day of old Persons
4	Wed		
5	Thu		
6	Fri		PTA English
7	Sat	H	Second Saturday
8	Sun	H	
9	Mon		
10	Tue		World Mental Health day
11	Wed		Project Synopsis presentation -Electronics
12	Thu		
13	Fri		Research methodology seminar MS
14	Sat	H	
15	Sun	H	Kalam Day
16	Mon		Death Anniversary of Blessed Kunjachan, World Food Day
17	Tue		World Ethics Day
18	Wed		
19	Thu		
20	Fri		World Statistics Day, Seminar BT
21	Sat	H	
22	Sun	H	
23	Mon		Mahanavami
24	Tue		Vijaya Desami, World Teachers' Day
25	Wed		
26	Thu		IELTS Seminar
27	Fri		
28	Sat	H	
29	Sun	H	
30	Mon		
31	Tue		

NOVEMBER 2023

1	Wed		Kerala Piravy, Samnawaya III MS
2	Thu		
3	Fri		Industrial visit BT
4	Sat	H	
5	Sun	H	
6	Mon		
7	Tue		C.V. Raman Day, Workshop
8	Wed		
9	Thu		Workshop on video editing Eng.
10	Fri		International Science Day
11	Sat	H	Second Saturday,
12	Sun	H	World Bird Watching Day, Deepavali
13	Mon		
14	Tue		World Diabetes Day
15	Wed		
16	Thu		National Entrepreneurs Day
17	Fri		Workshop on Counseling Psychotherapy
18	Sat	H	
19	Sun	H	
20	Mon		
21	Tue		World T.V. Day
22	Wed		Co operative celebration
23	Thu		K.C. Shanmughan Quiz - Electronics
24	Fri		
25	Sat	H	
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		

DECEMBER 2023

1	Fri		World Aids Day
2	Sat	**H**	
3	Sun	**H**	
4	Mon		
5	Tue		World Soil Day
6	Wed		
7	Thu		
8	Fri		
9	Sat	**H**	Second Saturday
10	Sun	**H**	Human Rights Day
11	Mon		Seminar on IPR
12	Tue		
13	Wed		
14	Thu		MACOMA
15	Fri		Career development Programme
16	Sat	**H**	
17	Sun	**H**	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	**H**	
24	Sun	**H**	
25	Mon		Christmas
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat	**H**	
31	Sun	**H**	

JANUARY 2024

1	Mon		Ramapuram Parish Festival, Srishti III MS
2	Tue		Mannam Jayanthi
3	Wed		Feast of St. Kuriakose Elias Chavara, DIY
4	Thu		Career training
5	Fri		
6	Sat	H	
7	Sun	H	
8	Mon		
9	Tue		Career Development Programme
10	Wed		
11	Thu		
12	Fri		National Youth Day
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon		Workshop BT
16	Tue		
17	Wed		
18	Thu		
19	Fri		Inter Collegiate Fest
20	Sat	H	English Assoicaiton Day
21	Sun	H	
22	Mon		Calic - Commerce
23	Tue		
24	Wed		International Day of Education
25	Thu		
26	Fri	H	Republic Day
27	Sat	H	
28	Sun	H	World Data Privacy & Protection Day
29	Mon		
30	Tue		
31	Wed		Seminar on Entrepreneurship

FEBRUARY 2024

1	Thu		
2	Fri		Career training MS
3	Sat	H	
4	Sun	H	World Cancer Day
5	Mon		
6	Tue		
7	Wed		World Day without Mobile Phone
8	Thu		
9	Fri		World Wet And Dry Day
10	Sat	H	
11	Sun	H	Second Saturday, International Day of Women and Girls in Science
12	Mon		
13	Tue		World Radio Day
14	Wed		
15	Thu		
16	Fri		PTA - CS
17	Sat	H	Media Visit - English
18	Sun	H	Maha Shivaratri
19	Mon		
20	Tue		World Day of Social Justice
21	Wed		World Social work day
22	Thu		
23	Fri		Career Guidance - CS
24	Sat	H	
25	Sun	H	
26	Mon		
27	Tue		
28	Wed		Project Competition
29	Thu		

MARCH 2024

1	Fri		
2	Sat		
3	Sun		World Wildlife Day
4	Mon	H	World Day of Prayer
5	Tue	H	Career Seminar - English
6	Wed		
7	Thu		
8	Fri		International Women's Day
9	Sat		
10	Sun		World Kidney Day
11	Mon	H	Second Saturday, International Startup Day
12	Tue	H	
13	Wed		
14	Thu		World Day of Pi and International Mathematics Day
15	Fri		World Consumer Rights Day
16	Sat		
17	Sun		
18	Mon	H	World Recycling Day
19	Tue	H	Feast of St Joseph-Pala Diocese Patron's Day
20	Wed		World Happiness Day
21	Thu		World Poetry Day
22	Fri		World Water Day
23	Sat		
24	Sun		
25	Mon	H	World Climate Day
26	Tue	H	
27	Wed		
28	Thu		
29	Fri		Biotech Day
30	Sat		
31	Sun		

EARLY DEPARTURE RECORD

Date	Reason	Parent's Signature	Teacher's Signature	Approved by HOD

LEAVE RECORD

Date	Reason	Number of Days	Parent's Signature	Teacher's Signature

LATE COMERS RECORD

June				July				August				September			
Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	teacher's signature	Date	Time	Parent's signature	Tacher's signature
1				1				1				1			
2				2				2				2			
3				3				3				3			
4				4				4				4			
5				5				5				5			
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				31				31							

Mar Augusthinose College, Ramapuram

LATE COMERS RECORD

October				November				December				January			
Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature
1				1				1				1			
2				2				2				2			
3				3				3				3			
4				4				4				4			
5				5				5				5			
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31								31				31			

LATE COMERS RECORD

February				March				April				May			
Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature	Date	Time	Parent's signature	Teacher's signature
1				1				1				1			
2				2				2				2			
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				30				30				30			
				31								31			

IMPORTANT MAC E-MAIL IDs

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Vice Principal : viceprincipal@mac.edu.in

IQAC Coordinator : iqac@mac.edu.in

NAAC Coordinator : naac@mac.edu.in

Library : library@mac.edu.in

NSS : nss@mac.edu.in

Alumni Association : alumni@mac.edu.in

Nature Club : natureclub@mac.edu.in

Examinations : exam@mac.edu.in

Value Added Course : vac@mac.edu.in

TIME TABLE-ODD AND EVEN SEMESTER

	I	II	III	IV	V
DAY 1					
DAY 2					
DAY 3					
DAY 4					
DAY 5					

NOTES

Mahatma Gandhi University

Priyadarsini Hills P.O., Kottayam – 686 560

www.mgu.ac.in

UNIVERSITY HELP LINE NUMBERS

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PA to Controller of Examinations	0481 2733452, 2733454 ce@mgu.ac.in
PRO	0481 2732650 pro@mgu.ac.in
Enquiry	0481 2731020, 2733300, 2733575, 2733576
University Front Office (Single Window/CallCentre)	0481 2733505, 2733516, 2733526, 2733535 2733550, 2733565, 2733580
Pareeksha Bhavan Front Office Enquiry/Helpline Numbers	0481 2731000, 2733626 8330013004, 8330013008, 8330013009 Fax: 0481 2731002, 2731009, 2731011, 2732000 mgu@mgu.ac.in
Online Equivalency / Eligibility Certificates	0481-2733316 mgucerthelp@mgu.ac.in
E-Payment	0481 2733430, 2732010, 2731020, 2733300 epayhelp@mgu.ac.in

പ്രാർത്ഥനാഗീതങ്ങൾ

(1)

സച്ചിദാനന്ദരൂപനേ സസ്നേഹകേദാരമേ
സത്തായ മാർഗ്ഗം തെളിച്ചീടുക
സത്യസ്വരൂപാവിഭോ നീ
സച്ചിദാനന്ദരൂപനേ

ജീവിതനൗക തുഴഞ്ഞീടുവാൻ
ദേവാവരമരുൾക
ഭൂവൈനകശാന്തിതൻ പൂന്തെന്നൽ വീശാൻ
ഭൂവനേശ്വരാ കൈതൊഴുന്നേൻ
സച്ചിദാനന്ദരൂപനേ സസ്നേഹകേദാരമേ
സത്തായ മാർഗ്ഗം തെളിച്ചീടുക
സത്യസ്വരൂപാവിഭോ നീ
സച്ചിദാനന്ദരൂപനേ

(2)

വിശ്വംമുഴുവൻ നിറഞ്ഞു നിന്നീടുന്ന
വിശ്വൈകരൂപിയാം ചൈതന്യപൂരമേ
നിത്യപ്രഭതമേ സത്യപ്രകാശമേ
നിത്യം നമിക്കട്ടെ നിൻമുമ്പിൽ ഞങ്ങൾ

(3)

ചന്തമേറിയ ഭൂവിലും
ശഭളാഭമാം ശലഭത്തിലും
സന്തതം കരതാരിയെന്നൊരു
ചിത്രചാതുരികാട്ടിയും

ഹന്ത ചാരുകടാക്ഷമാലകൾ
അർക്കരശ്മിയിൽ നീട്ടിയും
ചിന്തയാം മണിമന്ദിരത്തിൽ
വിളങ്ങുമീശനെ വാഴ്ത്തുവിൻ (2)

(4)

മന്ദാരപൂവിലും മഞ്ഞിൻകണത്തിലും
ചന്ദം ചൊരിയുന്ന ചാരുമൂർത്തേ
മഞ്ഞിൽകണത്തിലും മാമലയ്ക്കുള്ളിലും
സഞ്ചയംകൊള്ളുന്ന ചാരുസത്തേ

ചിന്തയിൽ വാക്കിൽ പ്രവർത്തിയിലൊക്കെയും
ചിന്തണേ നന്മതൻ തൂവെളിച്ചം
സന്താപമെല്ലാം അകന്നു എൻ മാനസേ
സന്തോഷസൗഖ്യങ്ങൾ സഞ്ചയിക്കാൻ

(5)

Make me a channel of Your peace
Where there is hatred, let me bring Your love
Where there is injury, Your pardon Lord
And where there's doubt, true faith in You

Make me a channel of Your peace
Where there's despair in life, let me bring hope
Where there is darkness, only light
And where there's sadness, ever joy

Oh Master, grant that I may never seek
So much to be consoled as to console
To be understood as to understand
To be loved as to love with all my soul

MAR AUGUSTHINOSE COLLEGE

Ramapuram Bazar P O, Pala, Kottayam Dist, Kerala-686 576
Estd: 1995, Affiliated to M G University, Kottayam
UGC Recognized 2(f) & ISO 9001:2015 Certified

Academic Programmes

102 RANKS 27 yrs

1. BBA (2 Batches)
2. BCA (2 Batches)
3. BSc Electronics
4. BSc Biotechnology
5. BCom Model I
    (Co-operation - 2 Batches)
6. BCom Model I (Finance & Taxation)
7. BA English Literature & Communication Studies
    (Model III, Double Main)
8. MSc Computer Science
9. MSc Electronics
10. MSc Biotechnology
11. MSW (Medical and Psychiatry & Community Development)
12. MA HRM Human Resource Management
13. MCom Finance
14. MA English

Hostel Facilities for Boys & Girls

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